

Dema Alomar

Management information systems

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Objective

Ambitious Management Information Systems fresh graduate with hands-on experience in data analysis during my co-op at Saudi Aramco. I am eager to leverage my skills in a dynamic organization. While pursuing opportunities for professional growth and development in the field.

Experiences

Management Reporting & Data Analyst – Tamimi Global Company

May 26, 2025 – Present

Core Tasks:

- Design and maintain dynamic dashboards to track KPIs and performance metrics.
- Prepare monthly, quarterly management reports.
- Collaborate with cross-functional teams to support strategic decision-making
- Proficient in Microsoft Excel and Power BI.
- Prepare financial reports and conduct procurement cost analysis

Saudi Aramco Company - Cooperative Training

Jan 12 – May 11, 2025

Core Tasks:

- Data Analysis and Visualization.
- Designed and implemented an interactive dashboard using Power BI, providing key performance indicators (KPIs) and data visualizations to improve decision-making.
- Information Security Analysis.
- Foundation Knowledge in Operations Excellence (OE) and Project Control Unit (PCU).
- Reporting & Documentation.

Education

Student at Imam Abdulrahman Bin Faisal University | CBA College.

Aug 2020- May 2025

Bachelor of Management Information Systems (MIS) GPA 4.9 out of 5.

Skills

Technical skills

Microsoft Office package | MS Office Power BI | A foundation in programming languages (JavaScript, HTML, CSS) | Data analysis and design | Dashboard | Data visualization | Database | Documentation | Reports Preparations | Presentation.

Soft skills

Communication | Oral Presentation skills | Research | Adaptability | Collaboration | Attention to detail | Teamwork | Leadership | Problem Solving | Time management | Negotiations skills | Willingness to learn | Decision Making.

Certifications

Languages

- Entry Certificate in business analysis (ECBA™-IIBA) [2025].
- Academic Excellence Certificate for the year [2020-2024].
- Project Management (Harvard Mange Mentor) [2025].
- Leading People (Harvard Mange Mentor) [2025].
- Operational Excellence (Saudi Aramco) [2025].
- Arabic
- English