

Murtadha Almasaeed

Supply Chain Coordinator

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PROFESSIONAL STATEMENT

MSc candidate in Supply Chain Logistics at Durham University with a clinical background in healthcare operations. Motivated to drive strategic improvements in logistics and procurement by leveraging experience in departmental coordination, resource planning, and inventory management. Passionate about integrating advanced technologies such as AI and ERP systems to enhance supply chain efficiency.

EDUCATION

Master's Degree in Supply Chain Logistics , Durham University	09/2024 – 01/2026 United Kingdom
Bachelor of Science in Respiratory Therapy , Nova Southeastern University GPA 3.83 out of 4	08/2018 – 08/2020 United States

EXPERIENCE

Supply Chain Coordinator , Simple solution company	05/2026 – Present Dammam
- Managed procurement activities including sourcing, supplier selection, RFQs, purchase orders, and contract follow-up. - Coordinated supply chain operations to ensure timely procurement and delivery of materials. - Negotiated with suppliers to achieve cost savings, quality standards, and delivery targets. - Monitored inventory levels and collaborated with internal departments to maintain material availability. - Tracked shipments and resolved procurement and logistics issues to prevent operational delays. - Maintained strong supplier relationships and evaluated vendor performance. - Prepared procurement reports and purchasing analysis to support management decisions. - Ensured compliance with company procurement policies and procedures. - Managed procurement and supply chain processes using Odoo ERP, including purchase requisitions, purchase orders, supplier management, inventory tracking, and reporting.	
Supervisor of Respiratory Department , Dar As-Salama Hospital	06/2021 – 09/2024 Al Khobar
- Collaborated with hospital leadership for operational planning - Supervised a team of 9 respiratory therapists delivering care across three units. - Created, tracked, and approved material requests (indents) between the Respiratory Therapy Department and other hospital units. - Generated and reviewed inventory usage and consumption reports for departmental planning and budgeting.	

SKILLS

Soft

- Problem Solving
- Negotiation
- Effective Communication
- Time & Stress Management
- Adaptability & Flexibility
- Strategic Thinking & Decision Making
- Attention to Detail
- Teamwork & Collaboration

Technical

- Data Analytics & Visualization
- ERP Systems (Oodo)
- Inventory Control
- Strategic Procurement
- Supply Chain Operations
- Resource Planning
- Project Management
- Demand Analysis

CERTIFICATIONS

McKinsey Forward Program McKinsey & Company (Nov 2023)	A Beginner's Guide to Enterprise Resource Planning (ERP) System Alison (May 2025)	Introduction to SAP Great Learning (May 2025)	Ventilation and Airway Masterclass Medtronic
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