

ALI ALHERZ

accounting

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PROFILE

AN AMBITIOUS PROCUREMENT AND INVENTORY MANAGEMENT SPECIALIST WITH 1 YEAR AND 7 MONTHS OF EXPERIENCE, I HAVE A DIVERSE BACKGROUND THAT INCLUDES WORKING AS A STORE KEEPER AND CONTRIBUTING TO ACCOUNTING TASKS, ENHANCING MY COMPREHENSIVE UNDERSTANDING OF THE LOGISTICS AND FINANCIAL CYCLE IN ORGANIZATIONS. I HAVE A GREAT PASSION FOR LEARNING AND DEVELOPMENT, AND I CONSTANTLY STRIVE TO ACQUIRE NEW SKILLS AND EXPAND MY EXPERIENCE IN VARIOUS DISCIPLINES RELATED TO MY CURRENT DEPARTMENT. I AM ALWAYS LOOKING FOR NEW CHALLENGES THAT ALLOW ME TO PROVE MY CAPABILITIES AND CONTRIBUTE TO ACHIEVING THE GOALS OF THE TEAM AND THE ORGANIZATION.

WORK EXPERIENCE

February 2024 - September 2024 - purchases

PURCHASES & STORE KEEPER
InterContinental Al Khobar

September 2024 - Present - Purchases & Store Keeper

- Implement purchasing processes and negotiate with suppliers.
- Monitor inventory and order the necessary quantities.
- Coordinate with departments to ensure the availability of materials and services.
- Use inventory management software effectively.

EDUCATION

Technical College

2021 - 2023

Intermediate Diploma in Accounting

Arab Open University

2024- Present

Bachelor of Accounting

CERTIFICATIONS

- Principles of Financial Accounting - Accounting Framework (1 November 7, 2023 hours, theory)
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- Principles of Financial Accounting - Accounting Cycle (1 January 8, 2023 hours, theory)
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- Review and evaluation of performance in public devices (1 November 11, 2023 hour, theory)
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- Microsoft Excel (1 November 6, 2023 hours, practical/manual)
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- Settlement restrictions and preparation of financial statements (November 1, 7, 2023 hours, theory)
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- Financial investment (March 2, 2025, one day, theory)

SKILLS

- Procurement Department
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- Inventory management
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- Financial accounting
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- Microsoft Excel using the program
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- Work under pressure
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- Effective communication and dealing with the team