

AWADALLA ABDALMOHSSN MUSTAFA

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Professional Summary

An ambitious accountant seeking to invest my skills and ability to learn and integrate into the work environment. I look forward to obtaining a job opportunity with you and benefiting from the distinguished cadres by completing tasks with high efficiency and extreme accuracy and contributing to the development of the workplace in which I will work.

Education

King Khalid University

Bachelor of Accounting

Abha, Asir Region (Sep 2021 – July 2025)

- **Senior Project:** “The Role Of Government Accounting in Public Financial Oversight”
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Professional Experience

Accounting Intern

University Agency for Projects – Abha, Asir
(June 2024)

- **Sales Order Processing:** Verify the accuracy of sales orders and ensure they are completed in accordance with company policies and customer requirements.
- **Invoice Generation:** Create and issue customer invoices within the financial system upon order confirmation and fulfillment.
- **Payment Follow-up:** Monitor customer accounts receivable and ensure timely collection of payments.

Professional Experience

Abud Commercial Complex – Khartoum, Sudan
(July 2021)

- Selected optimal products/services aligned with client requirements.
- Addressed customer complaints.

- Resolved product/service issues, processed replacements, and ensured satisfaction.
 - Organized sales activities: Maintained orderly POS displays and promotional setups to enhance customer experience.
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Technical Skills

- **Accounting Tools:** Microsoft Excel, Word, PowerPoint.
 - **ERP Systems:** Basic exposure to accounting systems (e.g., ODOO).
 - **Data & Reporting:** Preparation of financial statements, Sales Management.
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Soft Skills

- **Communication:** Clear and professional in handling client and team interactions.
 - **Time Management:** Efficient in meeting academic and internship deadlines.
 - **Adaptability:** Quick to learn and implement financial procedures.
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Language Skills

- Arabic (Fluent)
- English (Intermediate)