

RESUME

Name: Jawed Khan
Contact: +966 508827853
Email: jk1693840@gmail.com

Objective

Seeking a position of a 'Parts Advisor' in a reputed firm and a challenging environment, where I can prove my experience, and knowledge which protect and utilize my abilities developed through my experience which I gain from too big, reputed organizations.

Education

SSC High School (10th)
Salimiya High School Year
2000.

Summary of Exposure

12 years of progressive experience and knowledge as a "Warehouse Supervisor, Forklift Operator.

Working on excel, word.

Excellent Knowledge in ERP (Kerridge KCML Client) Auto line

Excellent Knowledge in ERP(SAP) "System application and product".
Business Intelligence.

Excellent knowledge in WMS(WAREHOUSE MANAGEMENT SYSTEM)

Basic knowledge on Oracle.

Languages Proficiency

Fluently in English and Arabic.

Experience in KSA

1) AL Jazirah Vehicles Agencies Co. (Ford & Lincoln)

Warehouse Operator – From Jul '2010 to 2019

Responsibilities:

1. Picking and packing, Receiving, Binning in Location stock.
2. Prepare shipment & Loading unloading shipment
3. All report based on daily weekly and monthly.

2) Mohammad Yousuf Naghi Motors(Automobile Sector)

Warehouse Supervisor – From Aug '2019 to 2022'

Responsibilities:

1. Picking and packing, Receiving, Binning in Location stock.
2. Prepare shipment & Loading unloading shipment
3. All report based on daily weekly and monthly.

3) AL Jazirah Vehicles Agencies Co. (Ford & Lincoln)

Parts Advisor – From Dec '2022 to Present.

Responsibilities:

1. Picking and packing, Receiving, Binning in Location stock.
2. Prepare shipment & Loading unloading shipment
3. All report based on daily weekly and monthly.

Personal Information

Name:- Jawed Khan
D.O.B:- 06-feb-1984
Age:- 39 Years
Nationality:- INDIA

Marital Status:- Married
Passport No:- T3908031
IQAMA NO:- 2534045097(Transferable)

Strengths:-

Honesty, hardworking and work accurately under pressure.

Declaration

I hereby declare that the above details are true to the best of my knowledge and belief, if given an opportunity will prove my self-worth for your esteemed company.

شركة محمد يوسف ناغي للسيارات
Mohamed Yousuf Naghi Motors Co.

Service Certificate & Release

شهادة خدمة و إخلاء طرف

Date : 13/02/2022

التاريخ : 1443/07/12 هـ

Name	: Jawed Hakik khan	الإسم	: جاويد حكيك خان
Emp#	: 18546	الرقم الوظيفي	: 18546
Nationality	: India	الجنسية	: هندي
Department	: Parts	الإدارة	: قطع غيار
Job Title	: Warehouse Operator	الوظيفة	: مشغل مستودع
Joining Date	: Jul 19, 2010	تاريخ الإنحاق	: Jul 19, 2010
Leave Date	: Jan 31, 2022	تاريخ إنتهاء الخدمة	: Jan 31, 2022

Mohammed Youssef Naghi Motors certifies that the above mentioned had been employed with us for the specified period above.

تشهد شركة محمد يوسف ناغي للسيارات بأن المذكور أعلاه قد عمل لديها خلال الفترة الموضحة بعلية ،

He received all of his final dues, handed over all company property and is declared clear and free of charge from any claims.

وقد قام المذكور بصرف جميع مستحقاته وتم إخلاء طرفه.

With best of luck ,,,

والله الموفق ،،،



HR, Employee Relations Manager – WR

Yasser Abdulrahman NoorWali

غرفة جدة
شركة محمد يوسف ناغي للسيارات

رقم المنشأة 7009395323
العضوية 201000031089
رقم الطلب 2835382
ساري إلى 2023-02-15

Limited Liabilities Co.
Capital SR.500,000,000 Fully Paid
C.R. 1010064047 - C.G. 165

شركة ذات مسؤولية محدودة
رأس المال ٥٠٠,٠٠٠,٠٠٠ ريال مدفوع بالكامل
س.ت ١٠١٠٠٦٤٠٤٧ - عضوية ١٦٥



Service Certificate & Clearance

Al Jazirah Vehicles Agencies Co. hereby certifies

That Mr JAWED KHAN MD HAKIK
India Nationality

PASAPORTE ID No. (T3908031)

Was working for the company as
(Warehouse Operator)

Since his date of joining 18/12/2022

Until 15/12/2023

MR: JAWED KHAN MD HAKIK This Statement was
delivered to him at his request without any
liability on the company

شهادة خدمة وإخلاء طرف

تشهد شركة توكيلات الجزيرة للسيارات

بأن السيد/ جود خان مد حقيق

هندي الجنسية،

يحمل جواز رقم (T3908031)

قد عمل بالشركة بوظيفة

(مشغل مستودع)

من تاريخ تعيينه في 2022/12/18

وحتى 2023/12/15.

السيد/ جود خان مد حقيق ، أعطيت له هذه
الإفادة بناء على طلبه دون أدنى مسؤولية على الشركة.

مدير الموارد البشرية
HR Manager

خالد وليد السبعان

KHALED WALEED AL SABAAN