

QAZI AAMIR ILYAS

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Professional Summary

Highly accomplished Logistics, Procurement, and Transportation Specialist with over 19 years of progressive experience in end-to-end supply chain operations. Proven expertise in optimizing logistics processes, managing inbound and outbound freight, ensuring customs clearance, and coordinating last-mile delivery. Adept at implementing inventory control, warehouse best practices, and developing KPIs for performance and cost tracking. Skilled in leveraging SAP ERP and Warehouse Management Systems (WMS) for data-driven decision-making and enhancing operational efficiency. Committed to reducing costs, improving delivery accuracy, and ensuring compliance with regulations, specifically within the Saudi Arabian context.

Key Skills

- **Logistics & Supply Chain Management:** Inbound/Outbound Logistics, Freight Forwarding, Customs Clearance, Last-Mile Delivery, Dispatch Coordination, Route Planning, 3PL Coordination, Cold Chain Logistics, Transport Optimization, Fleet Management, Supply Chain Communication & Coordination, Vendor Follow-up, Supply Chain Strategy Development, Business Scalability Support.
- **Inventory & Warehouse Operations:** Inventory Control, Warehouse Best Practices, Incoming Inspection (Tools & Materials), Stock Reconciliation, Inventory Auditing, Warehouse Environmental Control, FEFO Implementation, Damage Reporting, Returns Processing, Materials Management, WMS.
- **Procurement & Vendor Management:** End-to-End Purchase Order Management, Supplier Selection, RFQ Issuance, Negotiation, PO Generation, Vendor Onboarding & Performance Audits, Contract Rate Negotiation, Market Price Assessments.
- **Data Analysis & Process Optimization:** KPI Development (Logistics Performance & Cost Tracking), Performance Analysis & Reporting, Cost Efficiency Optimization, Lead Time Optimization, Process Automation, Power BI, Microsoft Excel, Data-Driven Decision Making.
- **Compliance & Documentation:** Adherence to Saudi Arabia's Regulations, Logistics Documentation, Export Documentation, Security Procedures, ISO Standards, Quality Assurance, Audit Preparation, Claim Request Processing.
- **ERP & Systems:** SAP ERP (Presales, Sales, Returns & Claims Processing), Warehouse Management Systems (WMS).

Professional Experience

Inventory, Procurement & Claim Handling Manager | Mana Glass Company, Riyadh, Saudi Arabia | Nov 2023 – Present

- Managed all logistics and stores-related activities, including inbound and outbound freight, customs clearance, and last-mile delivery.
- Coordinated last-mile delivery for critical shipments such as aircraft parts, tools, and GSE.
- Performed incoming inspection on tools and materials to ensure quality and compliance.
- Optimized lead times, enhanced cost efficiency, and streamlined warehouse handling processes.
- Collaborated with freight forwarders to set up and optimize lane rates, resulting in cost reductions.
- Established robust inventory control mechanisms and implemented warehouse best practices.
- Supported the development and refinement of operational processes for logistics.
- Ensured strict adherence to Saudi Arabia's regulations across all logistics operations.
- Developed and implemented Key Performance Indicators (KPIs) for logistics performance and cost tracking.
- Provided strategic support for business scalability initiatives within the logistics function.
- Oversaw the full procurement cycle from PR receipt to PO closure, including supplier selection and negotiation.
- Cultivated strong internal and external communication to meet procurement and logistics goals.
- Implemented internal systems for PO follow-ups and tracking, and managed approved supplier lists.
- Handled customer complaints and investigated delivery issues (damaged products, late shipments, lost items).
- Managed 3PL bookings for over-capacity shipments and processed various claim requests.

Marketing & Logistics Specialist | Four Horizons Est., Jeddah, Saudi Arabia | July 2023 – Oct 2023

- Coordinated product deliveries, dispatching, routing, and vehicle tracking for optimal efficiency.
- Developed and implemented logistics improvement plans, achieving significant cost reductions and enhancing customer service levels.
- Managed inventory and warehouse operations to ensure seamless delivery execution.

Senior Manager – Warehouse & Distribution | Abbott Laboratories Pvt Ltd | Mar 2013 – Apr 2023

- Led dispatch, transportation, and warehouse operations, consistently ensuring on-time deliveries.
- Developed and implemented country supply chain strategies, aligning with financial, operational, quality, and regulatory aspects.
- Implemented an inventory tracking system, significantly reducing lost shipments and delivery discrepancies.

- Managed vendor relations and 3PL coordination, optimizing freight costs and improving delivery accuracy.
- Conducted performance analysis and reporting to drive continuous logistics improvement.
- Planned and optimized monthly supply replenishment, aligning production orders with demand forecasts and inventory strategies.
- Monitored stock levels and shipments to ensure supply security and avoid out-of-stock situations.
- Collaborated with cross-functional teams (Commercial, Demand, Finance, RA) to achieve organizational goals and mitigate risks.

Senior Store Officer | Barrett Hodgson Pakistan Pvt Ltd | May 2008 – Mar 2013

- Ensured proper dispatch scheduling, delivery tracking, and route planning for company drivers.
- Conducted regular inventory audits and maintained accurate warehouse records to enhance operational transparency.

Supervisor – Documentation & Inventory | Bosch Pharmaceuticals Pvt Ltd | Aug 2004 – Apr 2008

- Managed logistics documentation, ensuring compliance with security procedures and inventory accuracy.
- Assisted in planning transportation routes to optimize delivery timelines.

Education

- **Master of Business Administration (MBA)** – Supply Chain Management | Muhammad Ali Jinnah University, Karachi – 2018
- **Bachelor of Commerce** | University of Karachi – 2004
- **Bachelor of Computer Science** | Preston Institute of Management Sciences & Technology – 2001

Certifications

- Fleet Management – Alison (ID: 6431-36426815)
- Inventory & Quality Management – Alison (ID: 3341-36426835)
- Warehouse Management – Alison (ID: 2327-36426835)

Technical Skills

- **ERP & Supply Chain Systems:** SAP ERP (Presales, Sales, Returns & Claims Processing), Warehouse Management Systems (WMS)
- **Logistics & Data Analytics:** Microsoft Excel, Power BI
- **Process Automation:** Warehouse Management Systems (WMS)