

FAHAD S. ALMATAR

LOGISTICS & SUPPLY CHAIN | OPERATIONS | PROJECT MANAGEMENT

Al Khobar, Saudi Arabia | +966 550969373 | fahdking911911@gmail.com | Saudi Arabian | Arabic & English

PROFESSIONAL PROFILE

Logistics, Supply Chain, Operations, and Project Management professional with **17+ years of combined experience** across private-sector and military environments in Saudi Arabia. Experienced in spare parts operations, inventory management, warehouse coordination, supplier coordination, order processing, customer requirements, branch operations, heavy equipment, and B2B commercial activities.

Holds an **MBA** and **PMP**, supported by formal qualifications in Logistics & Supply Chain Management and professional development in procurement, operations, safety, and management systems. Strong ability to coordinate between customers, suppliers, warehouses, inventory, commercial teams, and operational stakeholders.

Targeting positions across Logistics, Supply Chain, Operations, Project Management, Materials Management, Inventory Management, Procurement, and Project Operations.

CORE COMPETENCIES

Logistics & Supply Chain: Logistics Operations | Supply Chain Management | Inventory Management | Warehouse Operations | Materials Management | Spare Parts Management | Order Fulfillment | Supplier Coordination | Stock Availability | Delivery Coordination

Project & Operations: Project Management | Project Planning & Coordination | Project Execution Support | Stakeholder Coordination | Operational Planning | Process Improvement | Risk Awareness | Cross-Functional Coordination | Documentation & Reporting

Procurement & Commercial: Procurement Coordination | Supplier Follow-Up | Vendor Communication | Purchasing Processes | B2B Sales Operations | Customer Relationship Management | Quotations & Orders | Commercial Coordination

PROFESSIONAL EXPERIENCE

AL MULHIM HOLDING COMPANY — FORD DIVISION

Senior Spare Parts Sales Representative | Al Khobar, Saudi Arabia | Sep 2018 – Jan 2026

- Managed B2B and retail sales of genuine and aftermarket Ford spare parts.
- Coordinated customer requirements from parts identification and quotation preparation through order processing and delivery.
- Coordinated with suppliers and warehouse teams to support product availability and timely fulfillment.
- Supported inventory accuracy and stock-related activities within spare-parts operations.
- Worked closely with logistics and warehouse teams to coordinate material movement and customer requirements.
- Supported branch and operational activities involving spare parts, inventory, suppliers, warehouses, and customers.
- Provided technical support to customers in identifying appropriate spare parts.
- Prepared quotations and processed customer orders.
- Maintained coordination between commercial requirements and operational execution.
- Promoted safe working practices and compliance with company HSE procedures.

ABA HUSSAIN HEAVY EQUIPMENT CO. LTD.

Sales Specialist & Safety Officer | Al Khobar, Saudi Arabia | Feb 2016 – Jan 2026

- Supported daily branch operations covering sales, inventory control, warehouse organization, and customer requirements.
- Supported activities related to heavy equipment products and customer requirements.
- Supported inventory organization and operational workflow within the branch environment.
- Coordinated with customers and internal teams to support commercial and operational requirements.
- Contributed to efficient branch operations and customer satisfaction.
- Applied occupational health and safety requirements within the operational environment.
- Conducted routine inspections of fire protection equipment, first aid kits, emergency response equipment, and safety tools.
- Supported compliance with workplace safety requirements and safe working practices.

SAUDI BORDER GUARD

Border Guard Officer — Port Security & Safety | Saudi Arabia | Aug 2007 – Aug 2014

- Performed port security operations, inspection, access control, vessel and cargo screening, and security patrols.
- Supported emergency response and enforcement of operational safety procedures.

- Conducted inspections to identify security and safety risks.
- Coordinated with relevant authorities and operational stakeholders.
- Maintained incident reports and operational documentation.
- Worked within structured and regulated operational environments requiring discipline, coordination, accountability, and compliance.

EDUCATION

Master of Business Administration (MBA) — Entrepreneurship & Business | Entrepreneurship & Business University, USA

Level 4 Diploma in Logistics & Supply Chain Management — Inspire London College, CPD Accredited | 90 CPD Credits | 2026

Diploma in Logistics — Middle East Institute | 2016

Diploma in Sales — Aamal Business Academy | 2019

PROJECT MANAGEMENT

Project Management Professional (PMP) — Project Management Institute

Project planning | Project execution | Monitoring & control | Risk management | Stakeholder management | Scope & schedule awareness | Project communication | Resource coordination | Project delivery

PROCUREMENT & SUPPLY CHAIN DEVELOPMENT

Mastering Procurement — SCMDJOJO | Completed 2026

Procurement concepts | Purchasing processes | Supplier management | Procurement fundamentals

PROFESSIONAL CERTIFICATIONS & TRAINING

Business / Project / Operations: MBA | PMP | Level 4 Diploma in Logistics & Supply Chain Management | Diploma in Logistics | Mastering Procurement | Diploma in Sales

HSE / Safety / Management Systems: NEBOSH IGC — IG1 Passed | OSHA General Industry & Construction | OSHA 10 & 30 | IOSH | ISO 45001 | ISO 9001 | ISO 14001 | CFPS

Additional: Introduction to Six Sigma — Simplilearn SkillUp | Get AI Ready — MinnaLearn | Additional professional training in logistics, operations, safety, and business

LOGISTICS & SUPPLY CHAIN CAPABILITY

Practical exposure across logistics operations, inventory accuracy, spare-parts management, warehouse organization, materials handling, supplier coordination, order fulfillment, product availability, and customer requirements. Formal development in Logistics & Supply Chain Management supports progression toward broader supply-chain and operations responsibilities.

PROJECT MANAGEMENT CAPABILITY

Project planning and structured execution | Stakeholder coordination | Risk identification and management awareness | Schedule and resource coordination | Project documentation and reporting | Cross-functional communication | Operational planning | Process improvement | Compliance and procedure awareness

TECHNOLOGY & BUSINESS SKILLS

Microsoft Office | Documentation & Reporting | Data & Inventory Records | Customer & Supplier Communication | Sales & Operations Coordination | Business Administration | Operational Reporting | Process Documentation

TARGET POSITIONS

Logistics Specialist | Logistics Coordinator | Logistics Supervisor | Supply Chain Specialist | Supply Chain Coordinator | Supply Chain Supervisor | Supply Chain Operations Specialist | Materials Coordinator | Materials Management Specialist | Inventory Specialist | Inventory Controller | Warehouse Operations Supervisor | Operations Specialist | Operations Coordinator | Project Coordinator | Project Operations Coordinator | Project Management Coordinator | Procurement Specialist | Procurement Coordinator

ADDITIONAL INFORMATION

Nationality: Saudi Arabian | Location: Al Khobar, Saudi Arabia | Availability: Immediately Available