

Faisal Ahmed



Contact

Address:

New 6th of October City -
New Zahraa October District

Phone:

002 01007970097

Birth date: 22/1/1977

Asswan government

Email:

Fysal_ahmed@yahoo.com

Languages

English – good

Certifications

- A course from the American University in Office programs and the English language
- A course from Cairo University in Excel
- A course from New Horizons in Outlook
- A course in project coordination and management

Summary

Faisal Al-Huwairi, Assistant Director of Administrative Affairs, has more than 20 years of experience in this administrative field, warehouse work, fixed assets work, and various administrative works in administrative affairs and controlling the movement of the company's buses and drivers through operating plans. I am very organized and interested in details, and I have excellent communication and multi-tasking abilities. He is skilled at communicating with customers when required and solving problems.

Skill Highlights

Leadership
Customer service
Organizational skills
Problem solving
Time management

Communication and
leadership skill

Experience

1. From January 2001 to January 2004

Administrative in : GPS for translation in giza

2. From feb. 2004 to Dec. 2006

Store keeper in : hour for construction

3. From feb. 2007 to Nov. 2008

Administrative in : yattoo Egypt for computer

4. From Nov. 2008 to jan. 2010

Store keeper in great pyramid tourism

5. From feb. 2010 to mar. 2025

Assistant Director manager of Administrative Affairs and stores

in Beverly hills managment

6. From mar. 2025 till now

Manager of administration affairs and stores

in tashgheel for management

Education

Bachelor of Arts, Department of Sociology, 1999