

Sri Radha Padavattan BComm

Nationality: South African | **Mobile:** +966 50 653 1320 | **Email:** sriradhamungal@yahoo.com | **Current Location:** Al Khobar, Kingdom of Saudi Arabia | **IQAMA No.:** Available on Request

Good to know

Over 11 years of experience working in Supply Chain across multiple functions. Including Operations, Warehousing, Sourcing of raw material, Retail Planning and Procurement. This exposure has given me a view of front end retail and customer centric demand and supply as well as back end business operations to execute well-rounded understanding of best business practices.

Areas of Expertise

- Procurement
- Merchandise Planning (with FMCG specialty)
- Operations
- Sourcing
- Warehousing

Industries

- Retail
- FMCG
- Manufacturing

Education

Chartered Institute of Procurement and Supply

CIPS – In progress

Bachelor of Commerce in Supply Chain and Marketing

Univeristy of Kwa-Zulu Natal - Complete

Training

Financial Planning, Mr Price Group

Business Presentation Skills, Mr Price Group

Work Experience

Mr Price Group (March 2024 – February 2025)

Procurement Co-Ordinator

- Procurement- find and agree on terms of acquiring goods and services from external sources through a competitive bidding process.
- Contract Management- find profitable suppliers for the division and to create partnerships.
- Further secure Service Level Agreements between internal/external stakeholders and ensure expected service levels are met.

- Negotiate with vendors to secure favourable terms and continuously update the division's vendor list.
- Capture and track assets on asset management system.

Mr Price Group (June 2021 – February 2024)

Merchandise Planner

Current Trade

- Drive current trade planning and sales forecasting in financial plan and replenishment application.
- Extract and analyze KPI's for the previous week against the plan by sub department, season, category and subcategory.
- In collaboration with location planners, forecast financial plan and replenishment forecasts; highlight variances for sales, orders, stock, PMO and markdown planning going forward.
- Analyze product performance in item performance dealing with mark downs, consolidations and stock levels in collaboration with location.
- Identify areas of opportunity and risk and develop action plans to optimize sales and profit
- Handle supplier queries and requests ensuring the decisions made support the strategic intent and/or sales optimization.
- Conduct competitive shops and store visits and relay findings.

Postmortem and Seasonal Strategy

- Conduct a postmortem analysis including a financial postmortem report within portfolio at category and sub-category levels.
- Compile a draft PM report highlighting lessons and issues from monthly trade reports, KPI's and variances to plan, assortment (width/depth, timing, pricing, execution, flow of product, investment calls), Supplier Performance, Marketing, Competitors and Store performance in collaboration with greater team.

Assortment Planning and Reviews

- Build the initial assortment plan with the buyer, location planning attaching styles to placeholders taking current trade, trend and external factors into account.
- Ensure that the assortment is balanced back to key strategic ratios and subcategories and has a consistent flow including store band and marketing layouts
- Rework the financial plan to be in line with the assortment plan and reconcile to the location plan.

Toys R Us – Head Office (October 2019 – June 2021)

Merchandise Planner

- Order and manage inventory investments according to OTB and ensure the right product arrives in the right location in the right quantity at the right time
- Analyse and determine allocation methods for items (Supplier to DC or Direct to Store), based on range profile, store profile and store size
- Utilizing the ordering, replenishment and inventory procurement plans and execute supplier orders to ensure proper flow of product from

supplier to all stores/DC, within given OTB, Weeks of Supply, and in stock goals

- Work directly with suppliers sharing orders, information on sales plans, performance metrics, and gathering data on item availability
- Maintain the supplier/category ordering calendar to optimize inbound flow of goods.
- Analyse store and DC inventory and in-stocks to ensure appropriate store replenishment; execute changes either manually or utilizing allocation tools
- Collaborate with stores on store specific merchandise requests
- Collaborate with Sales and Operation Team to address supply chain and system issues
- Collaborate with the Logistics Team to ensure proper prioritization of highly demanded products

Freedom Stationery (November 2017-October 2019)

Buying/Planning Assistant

- Request for Quotations
- Requisitions
- Purchase orders
- Sample acquisitions and testing
- Supplier liaison
- Forecasting and reporting
- Product/Artwork development

Freedom Stationery (March 2017- October 2017)

National Sales Coordinator

- Reporting and Sales Reviews on National Accounts
- Coordinating sales-related activities
- Assist with planning and reporting on national marketing campaigns
- Assisting National Sales Manager in coordinating national sales teams
- Utilize newly acquired Business Intelligence tools and facilitate transition. Train key role players

iStore Gateway (March 2016 – March 2017)

Assistant Operations

- Stock Receiving
- Supply Chain Transfers between branches
- Stock control
- Operations administration

New Generation Publishers (June 2016- July 2017)

Warehouse Administrator

- Assistant receiving and dispatch

- Reception duties
- Generating quotes and invoicing
- Customer statements and reconciliations

Exclusive Books (March 2015-May 2016)

Bookseller - Part Time

- Customer service and sales
- Supplier liaison
- Inventory tracking

Unilever

Supply Chain Internship - Procurement Division (2014)

- Packaging
- Analyzed and reported on demand and production capacity
- Tracked usage and turnover of machinery per week
- Tracked costing of wastage and raw materials to analyze total cost per unit
- Tracked and reported on all outstanding invoices owed to packaging suppliers
- Analyzed the rework process of damaged products
- Met with suppliers and manufacturers to understand and restructure the process.

References

Mrs Ramona Govender, Head of Finance (Technology), Mr Price Group	+27 72 126 2162
Ms Avril Archery, Planning Manager, Toys R Us	+27 74 754 9610