

Yara Alnafie

Dhahran — Eastern 

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PROFESSIONAL SUMMARY

A fresh graduate looking for an opportunity to start my professional journey and apply what I have learned in a motivating and practical environment. I have a strong passion for learning and continuous growth, and I have a strong sense of responsibility and commitment. I aim to gain new experiences, contribute positively to any team I join, and am fully prepared to develop my skills and adapt to the demands of the job market.

EDUCATION

Umm Al-Qura University | 2024
Bachelor's degree in Aqeedah

COURSES

- Data Entry and Text Processing
- Office Administration
- Artificial Intelligence and its Educational Applications
- Data Analysis
- Cybersecurity
- Teaching and Education

Skills

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| • Effective Communication | • Research and Analysis |
| • Problem Solving | • Self-Discipline |
| • Time Management and Task Organization | • Professionalism and Work Ethics |
| • Ability to Learn Quickly | • Teamwork and Collaboration |
| • Critical Thinking and Analysis | • Proficient in Microsoft Office (Word, Excel, PowerPoint) |

Languages

- Arabic (Native Language)
- English (Excellent Proficiency)