

MUHAMMAD IBRAHIM

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🆔 : Transferable Visa

PROFESSIONAL SUMMARY

Detail-oriented and results-driven Financial Accountant with over 3+ years of experience in financial reporting, tax compliance, and account management. Proven ability to deliver accurate financial statements, manage audits, and optimize internal processes. Skilled in ERP systems, cost control, and inventory analysis. Adaptable, analytical, and committed to maintaining high standards of accuracy and integrity in financial operations.

CORE SKILLS & COMPETENCIES

- Financial Reporting, Forecasting & Budgeting
- Accounts Payable & Receivable
- Bank Reconciliation & Audit Support
- VAT Filing & Tax Compliance (KSA & Pakistan)
- Inventory & Stock management
- Cost Analysis and Planning
- Cost Control and Reduction
- Product Costing and Pricing
- Microsoft Excel (Advanced), Word & PowerPoint
- ERP Systems: PACT, QuickBooks, Tally ERP, Power BI

PROFESSIONAL EXPERIENCE

FINANCIAL ACCOUNTANT

Barok Leaf Healthy Food Company – Riyadh, Saudi Arabia

Sep 2024 – Jul 2025

- Prepared monthly, quarterly, and annual financial statements in compliance with IFRS.
- Managed VAT filings and ensured timely tax submissions to ZATCA.
- Conducted monthly bank reconciliations and resolved discrepancies.
- Processed accounts payable/receivable, vendor payments, and reconciliations.
- Managed prepaid expenses, accruals, and depreciation schedules.
- Led inventory tracking and prepared inter-branch stock transfer reports.
- Collaborated with auditors during year-end closing and documentation review.
- Restructured chart of accounts to streamline financial reporting

COST ACCOUNTANT

Sooper Biscuit Manufacturing and Distribution Company – Rawalpindi, Pakistan Feb 2023 – June 2024

- **Cost Analysis & Control:** Monitor, analyze, and manage cost variances to ensure effective cost control and operational efficiency.
- **Budgeting & Forecasting:** Assist in preparing budgets and forecasts by providing accurate cost data and variance insights.
- **Inventory Valuation & Stock Management:** Oversee inventory valuation, conduct stock audits, and ensure accurate costing of raw materials and finished goods.
- **Production & Overhead Costing:** Proficient in calculating total production costs and accurately allocating overhead expenses to products and cost centers for reliable pricing, budgeting, and financial reporting
- **Product Costing & Pricing:** Develop and maintain product costing systems, including standard cost calculations and margin analysis.
- **Cost Reporting:** Prepare detailed cost and profitability reports to support strategic decision-making by management.
- **Distribution & Logistics Costing:** Skilled in analyzing and controlling distribution, transportation, and logistics costs to improve efficiency and reduce overall expenses..
- **ERP & Financial Systems:** Maintain accurate cost records in ERP systems and utilize tools like Excel or Power BI for analysis and reporting.

EDUCATION

Bachelor of Business Administration (Accounting & Finance)

University of Malakand, KPK, Pakistan
Sept 2018 – Oct 2022

CERTIFICATIONS

- Power BI – Simplilearn | Skillup Power by Microsoft
- QuickBooks & Tally ERP – AGT Institute of Technical Education
- MS Office (Advanced Excel) – Ehunar Program
- Internship – District Accounts Office, Malakand, KPK

PROJECT WORK

Financial Analysis of the Sugar Industry in Pakistan

LANGUAGES

- English, Urdu, & Pashto (Fluent)
- Arabic (Intermediate)