

QASEM HEJI ALSHAWAREB

✉ QassimHje@gmail.com ☎ +966 549969742 🌐 linkedin.com/in/qasem-hje

OBJECTIVE

Motivated supply chain management graduate seeking an entry-level position to apply my academic knowledge and grow my skills in supply chain Management within a dynamic organization.

EDUCATION

Diploma degree - supply chain management

2023 – 2025

Imam Abdulrahman Bin Faisal University

CERTIFICATES

- Supply Chain Management. 2024-09-10
- Fundamentals of Electronic Retail and Supply Chain. 2024-09-12
- E - Commerce: Supply Chain. 2024-09-14
- International Introductory Certificate in Logistics and Transport. 2025-02-19

SKILLS

- Communication
- Work under pressure either individually or as a team
- Microsoft office
- Time management
- Inventory Management
- Warehouse Management Systems (WMS)
- Receiving and Shipping Operations
- Order Picking and Packing

PROFESSIONAL EXPERIENCE

Operations Team Member – Control Tower | Aramex

10/2025 – Present

- **Shipment Monitoring:**
Monitored VIP shipments, tracked their movement, and ensured on-time delivery of high-priority shipments
- **Courier Performance Management:**
Followed up on courier performance to ensure smooth and efficient operations
- **Reporting & Analysis:**
Prepared performance tracking reports and conducted data analysis to evaluate and improve courier performance in line with operational efficiency standards

Supply Chain Intern at Aramex | Supported 3PL logistics operations for Schlumberger

01/2025 – 07/2025

- **Inbound Logistics:**
Received and processed incoming shipments
Updated inventory records using WMS systems
- **Outbound Logistics:**
Coordinated outbound deliveries and prepared shipping documentation