

Ahmed Saifeldin Ahmed

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Operations Coordinator | Logistics & Transportation Operations | Aviation Management Graduate

Summary

Aviation Management graduate with hands-on experience in coordinating site operations and HSE compliance across large-scale projects. Strong operations mindset with proven ability to coordinate teams and uphold safety standards. Currently building expertise in supply chain and logistics, with a focus on transportation and logistics operations. Committed to continuous growth and contributing to Vision 2030's growing logistics sector.

Experience

Operations Coordinator & HSE Induction Lead - ESM Event Managing

projects based - (Oct 2024 – Mar 2026) | Riyadh, Saudi Arabia

(Progressively promoted from Site Marshal , Floor manager to Induction Team Leader)

- Spearheaded HSE induction training for 3,000+ personnel, ensuring full compliance with site regulations and emergency procedures.
- Verified 130+ contractor documents and site access permits across all third party operations.
- Coordinated transport, traffic control, and logistics teams to improve movement efficiency, ensure on-time delivery, reduce operational costs, and resolve logistical challenges.
- Conducted regular site inspections and enforced PPE compliance, significantly reducing site violations across all project phases.
- Utilized PlanGrid and Excel for real time operational tracking and stakeholder reporting.

Airport Operation (Intern) - T&T Airport Company - Ercan Airport

(Aug 2022 – Oct 2022) | Nicosia, Cyprus

- Operated across multiple airport departments gaining practical exposure to airside operations, ground handling, and passenger services.
 - Monitored real time flight data and airside activities in the Operations Control Centre, supporting on time performance tracking.
 - Analyzed operational bottlenecks alongside senior leadership, contributing to improvements in On Time (OTP) and turnaround efficiency.
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Education

Bachelor of Science (BSc) in Aviation Management

Girne American University (GAU) | Kyrenia, Cyprus | (Feb 2020 - Dec 2023)

Technical Skills

Site Operations Coordinator • Dispatch Planning • Logistics & Transport Coordination • HSE Compliance • Risk Assessment Documentation & Reporting • Operational Monitoring • MS Office Suite • Microsoft Excel • SAP S/4HANA Basic Knowledge

Soft Skills

Team Collaboration • Critical Thinking • Time Management • Attention to Detail • Operations Mindset • Adaptability

Languages

- **Arabic** (Native)
- **English** (Fluent)

Courses / Certificates

- Supply Chain Management Specialization - Rutgers University - *(In Progress)*
 - SAP S/4HANA - ERP – LinkedIn
 - IOSH Managing Safely
 - ISO 45001:2018 Occupational Health & Safety
 - ISO 9001:2015 Quality Management System
 - Dangerous Goods Regulations - IATA
 - First Aid – Saudi Red Crescent
 - Aviation Security Awareness – GACA
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Key Achievements

- Coordinated logistics, operations, and HSE activities across 6+ major national and international events with over 100,000 attendees, including LEAP and World Defense Show.
- Achieved zero safety incidents through strong compliance and risk management practices.
- Coordinated multiple operational workstreams, collaborating with teams, subcontractors, and clients to ensure efficient and timely execution.

Additional Information

- Valid Saudi Driving License , open to relocation and shift-based roles.
- Available for immediate joining