

Mohammed Said Alghilani



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King Fahd St, Al Sawad



English



Computer



Mathematics

Profile

I was born at 27 – 2 – 1411 HJ at 16 – 9 – 1990 AD. I possess a sufficient amount of social skills necessary to exchange information and cooperate in tasks efficiently. I tend to organize my work space, take down notes and make a list of priorities to finish. I also tend to research and find ways to do my job easily

Qualification



High School Degree

King Saud High School at Al Baha. Cumulative grade: 99.43%

Graduation Date: First Jamada – 1429 HJ at May – 2008 AD



Language Certificate (IELTS)

Grade: 6.5 of 9.0

Date: First Jamada – 1430 HJ at May – 2009 AD

Skills



English Language ★★★★★

- can converse in both formal and casual manners
- I possess large amount of vocabulary both academic and technical
- I have a good understanding of the general grammar
- I am proficient at using dictionaries both electronic and paper
- I can understand most accents both native and international
- I can communicate with beginners in English
- I'm versed in many uses of the English language such as: transportation, sport, medicine, legal handling, food, international culture, economy, shopping, etc.
- I can translate texts from English to Arabic and vice versa.



Computer ★★★★★

- I can type on keyboard fast and without looking at the keys
- I can use modulation marks in Arabic: النفاذة
- I can use Microsoft Office: Word, Excel, PowerPoint
- I can do online research in both Arabic and English



Mathematics ★★★★★

- I can use most calculators and I also know the use of most keys
- I am flexible with numbers and calculations
- I am skilled in many areas of mathematics and physics