

Soud Al-Dossary

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PROFILE

Results-driven Business Development Specialist with a strong foundation in Management Information Systems. Skilled in identifying market opportunities, building long-term client relationships, and driving revenue growth. Experienced in preparing proposals, conducting market research, and supporting strategic initiatives to expand business presence. Adept at combining analytical insights with communication and negotiation skills to deliver sustainable business success.

EDUCATION

Imam Abdulrahman Bin Faisal University 2019 – 2024
Bachelor's degree in Management Information Systems GPA:4.1

PROFESSIONAL EXPERIENCE

SAFETY ZONE AL KHALEEL INSPECTION COMPANY 2024 – present
Business Development Specialist Dammam

1. Analyzed business needs and identified process improvement opportunities.
2. Collected and interpreted data to support strategic decision-making.
3. Created performance reports and dashboards for key stakeholders.
4. Coordinated with technical teams to enhance training and vendor systems.
5. Supported digital transformation initiatives to improve operational efficiency.

JASRA COMPANY Dhahran
Database Administrator

Co-op Trainee (4 months)

1. Designed and developed a database to enhance HR efficiency and streamline operations.
2. Optimized HR processes and improved employee management using the “Jisr” HR software.
3. Conducted data analysis to extract actionable insights supporting business decision-making.
4. Collaborated with HR and supply chain teams to identify and address operational inefficiencies.
5. Strengthened problem-solving, analytical, and teamwork skills through hands on experience in database administration and cross-departmental collaboration.

LANGUAGES

Arabic English

TECHNICAL SKILLS

- Data Analysis: Excel, Power BI, SQL
- Database Management & Optimization
- Microsoft Office (Word, Excel, PowerPoint)
- Programming Basics: HTML, SQL, JavaScript, Python
- Reporting & Dashboard Creation
- Basic Supply Chain Knowledge
- Project & Process Improvement