

Azzam Al-Tamimi

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Summary

I seek to join a reputable organization where I can utilize my skills and experience effectively to contribute to the achievement of team and company goals. I aspire to develop professionally through a motivating work environment that encourages continuous learning and responsibility, while working with dedication and a positive attitude to deliver excellent results.

Education

- **Diploma in Accounting** – Technical College

Work Experience

Treasury Clerk – Saei Solutions for Logistics Services (2022 – 2023)

- Managed daily cash transactions and ensured accurate record keeping.
- Prepared financial reports and submitted daily revenue summaries.
- Coordinated with accounting department for deposits and reconciliations.

Certified Training Courses

Computer Course (6-Month Program) – Vocational Training Institute

Skills

- Proficient in computer use, including Microsoft Office applications (Word, Excel, PowerPoint, Outlook)
- Strong communication and interpersonal skills
- Effective team player with the ability to collaborate and contribute positively
- Excellent time management and organizational abilities
- Skilled in customer service and public interaction
- High commitment to following rules, policies, and regulations
- Ability to perform well under pressure and meet deadlines
- Problem-solving skills with the ability to think critically and find effective solutions
- Adaptability and flexibility to handle changing work environments and priorities

Languages

- Arabic