

Abdulaziz Hussain Jawahali

Customs & Clearance Controller



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Professional Summary

Experienced Customs and Clearance Agent with expertise in handling import/export documentation and ensuring compliance with customs regulations as per Saudi Ministry of Transport rules. Skilled in managing shipments, resolving clearance issues, and optimizing cross-border logistics to ensure timely delivery.

Experience

Customs & Clearance Controller

Abyat – Dammam, KSA

May – 2023



- Process Import/Export Documentation: Review and prepare necessary documents such as bills of lading, invoices, packing lists, COO, HBL, MBL and customs declarations
- Coordinate with Customs Authorities: Communicate with customs officials to ensure smooth clearance of goods and resolve any potential issues.
- Monitor Shipment Status: Track the status of shipments to ensure timely delivery and clearances, addressing any delays or issues promptly.
- Ensure Compliance: Ensure all goods comply with Saudi Transport Laws and international trade laws, including import/export regulations, tariffs, and restrictions.
- Classify Goods: Assign tariff correct HS codes and classifications for customs duties, ensuring accurate duty payments.
- Coordinate with Freight Forwarders & Carriers: Liaise with logistics teams, freight forwarders, and transport companies to confirm schedules and documentation requirements.
- Handle Customs Payments: Process and pay applicable customs duties, taxes, and other fees as per regulations.
- Maintain Records: Keep accurate and organized records of all customs transactions, including import/export documentation and clearance status.
- Address Customs Queries: Respond to inquiries from clients, suppliers, or authorities related to shipment clearance, documentation, or potential discrepancies.
- Inspect Shipments: If needed, oversee physical inspections of shipments to confirm compliance with regulations and resolve issues.
- Update Management: Provide management with regular updates on shipment progress, clearance status, and any required actions.
- Resolve Clearance Issues: Identify and resolve any issues that may cause delays, such as incorrect documentation, classification errors, or outstanding duties.
- Register with FASAH or ZATCA to obtain an importer number.
- Assemble required documents: Commercial Invoice, Packing List, Bill/Air Waybill, Certificate of Origin, and, if applicable, SASO conformity certificate (via Saber/Saleem system)
- Submit a customs declaration through the FASAH platform, which integrates with other government agencies and allows pre-declaration while the cargo is en-route.
- Customs computes liabilities, inspects items, and issues a clearance number.
- Ensure all imports/exports comply with ZATCA (Saudi Customs) regulations.
- Monitor for changes in tariffs, duties, VAT, and documentation requirements.
- Prepare regular reports: duty paid, customs fees, delays, and penalties.
- Forecast clearance lead times and regulatory shifts that affect inventory or operations.
- Supervise 3PL customs brokers and freight forwarders.
- Evaluate and optimize partnerships with logistics providers.
- Negotiate service level agreements (SLAs) and ensure KPIs are met.
- Digitize and streamline clearance processes (e.g., via FASAH/SABER/Saleem).
- Recommend process improvements for faster clearance and reduced costs.
- Implement customs classification and HS code accuracy protocols.
- Assist in navigating any compliance audits or investigations.

Customs & Clearance Officer
ESKA – United Limited Co.
Jeddah – KSA
May 2019 – May 2023

ESKA

Skills

- Inventory Control
- Transportation & Fleet Management
- DC Operations
- ERP Systems | SAP 4HANA MM
- Freight & Customs Documentation
- Route Optimization
- MS Excel & Reporting
- Problem Solving & Time Management

Education

Associate Bachelor's Degree in Multimedia and Web Technology
College of Technology - Dammam
Graduated: 2022



Trainings

- SAP 4HANA Materials Management | Inventory Management
- CISCO – 3 Modules



Personal Information

- DOB: 12-02-2001
- Languages: Arabic & English
- Driving License: Saudi | Valid
- Current Address: Khobar, KSA
- Martial Status: Single