

SAEED MOHAMMED ALQAHTANI

Warehouse Manager

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Summary

As a Warehouse Manager with over a decade of experience in medical supplies and logistics, I focus on leading teams, enhancing operational efficiency, and fostering a culture of safety and accountability. I am passionate about developing people, improving systems, and ensuring that every process contributes to quality, reliability, and customer satisfaction.

Professional Experience

Al Haya Medical Company (AMCO) | 2020 – Present

Position: Warehouse Manager

Al Haya Medical Company (AMCO) | 2019 – 2020

Position: Medical Supplies Tender Section Head

Al Haya Medical Company (AMCO) | 2018 – 2019

Position: Medical Supplies Inventory Supervisor

Al-Mutlaq Holding Company | 2013 – 2017

Position: Warehouse Coordinator

Key Achievements

- Reached **98.9%** inventory accuracy for 400M SAR (350 SKUs).
- Achieved **0%** Complaint Per Million of pieces (CPM).
- Achieved **0%** Accident Rate.
- Achieved **0%** Violations (SFDA).
- Lead overall warehouse operations ensuring smooth, efficient, and compliant processes.
- Supervise and empower teams to deliver measurable results and exceed goals.
- Conduct monthly in-depth safety and efficiency training sessions covering around 10% of staff.
- I Introduced an innovative initiative where each employee selects a safety topic, presents potential risks, and explains preventive actions applicable to both workplace and daily life.

Education

Bachelor of Business Administration – Saudi Electronic University (Ongoing)

Diploma in Warehouse Management – Technical & Vocational Training Corporation (2010)

Training & Certifications

- International Diploma in Logistics & Transport (IDLT) – 2022
- International Certificate in Logistics & Transport (ICLT)
- Smart Leadership Course
- Purchasing & Supply Chain Management – Business Intelligence Training Center
- Warehouse & Logistics Management – Business Intelligence Training Center
- Risk & Time Management Courses – AMCO
- Human Development Course – Motmaeena Centers (Dr. Tariq Al-Habib)
- ICDL – New Horizon

Core Skills

- Warehouse & Logistics Management
- Inventory Accuracy & Optimization
- KPI Tracking & Reporting
- Leadership & Team Training
- Safety & Compliance Management
- ERP & Oracle 10 Systems
- Microsoft Office (Excel, Word, PowerPoint)
- Analytical & Problem-Solving Skills
- Communication & Coordination
- Continuous Improvement