

Nooreddin Al Zuhair

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PROFILE

Results-driven Bachelor of Commerce (Honours) graduate from the University of Manitoba, specializing in Logistics, Supply Chain Management, and Marketing. Skilled in optimizing supply chain operations, improving transportation efficiency, and using analytics to enhance service levels. Strong leadership, organizational skills, and a proven track record of delivering data-driven solutions in fast-paced environments to drive operational success.

EDUCATION

Bachelor of Commerce (Honours) **2019 - 2024**
Asper School of Business – University of Manitoba
Major: Logistics, Supply Chain Management and Marketing

WORK EXPERIENCE

LTL Operations Coordinator **2023 - 2024**
Bison Transport

- Managed transportation operations, optimizing equipment use and service levels.
- Built strong client relationships, addressing needs and resolving requests.
- Worked with planning teams to enhance business opportunities and service quality.
- Handled order entry, delivery scheduling, and ensured smooth dispatch.
- Analyzed trends and competitor activity to guide strategic decisions.
- Maintained clear communication with teams and clients for seamless service.
- Tracked orders, provided status updates, and coordinated deliveries.
- Assisted with account management, training new team members, and cost analysis.
- Developed regional network strategies with the logistics team.

Sales Associate **2022 - 2023**
Commerce Students' Association

- Assist customers with product selection, provide product knowledge, and ensure satisfaction.
- Process sales transactions accurately, including cash, credit, and debit payments.
- Maintain a clean sales floor, restock shelves, and ensure visual displays are organized.
- Monitor inventory levels, collaborate with the team to achieve sales targets, and address customer issues.

Inventory Associate **2022**
WIS International (Western Inventory Services)

- Monitor and maintain accurate inventory levels through regular counts and updates.
- Receive, inspect, and document incoming stock deliveries.
- Organize and label inventory in designated storage areas.
- Investigate and resolve discrepancies between physical and recorded inventory.
- Update inventory records using management software or spreadsheets.
- Communicate stock shortages, surpluses, or issues to relevant teams.
- Ensure compliance with safety and company policies during inventory handling.

COMMUNITY ENGAGEMENT

International Student Coordinator

January - September 2023

International Center - University of Manitoba

- Responded to inquiries from new international students, providing essential pre-arrival and post-arrival support.
- Connected students with campus resources and services, helping them prepare for their first days in Canada.
- Guided new international students through the transition to university life, offering personalized advice and support.
- Delivered a warm welcome and orientation for students upon arrival, ensuring a smooth adjustment to life in Winnipeg.
- Facilitated connections and built a sense of community by organizing social events and helping students' network.
- Assisted students with practical tasks, including banking, phone plans, and class registration.
- Provided feedback on mentee progress and needs to program coordinators, contributing to program improvements.

Student Mentor

2022 - 2023

Commerce Students' Association

- Provide guidance and support to new business students as they transition to university life and the business program.
- Help mentees become familiar with the business school's curriculum, policies, and procedures.
- Answer mentees' questions about academic requirements, course selection, and program expectations
- Share your own experiences as a business student to help mentees navigate academic and personal challenges.
- Assist with practical tasks such as course registration, accessing online resources, and navigating the campus.
- Help mentees develop professional skills such as networking, resume writing, and interviewing.
- Monitor the progress and well-being of mentees and offer support or referrals to other resources as needed.
- Provide feedback to the mentorship program coordinators about the mentees' needs, concerns, and progress.

QUALIFICATIONS & LANGUAGES

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Google Digital Marketing Certified
- Fluent in English and Arabic
- Strong Communication & Interpersonal Skills
- Excellent Time Management, Organizational, and leadership Skills