

ABDUL RAHMAN SHAIKH



Sales & Customer Service

PROFILE

To strive for a challenging job in a progressive organization, where I can learn new skills, expand my knowledge and build my Professional Career along with the growth of organization

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 Manama, Bahrain

LANGUAGES

Arabic : Fluent
English : Fluent
Hindi : Native

Strengths

- Interpersonal Skills
- Effective Communication
- Multi-Tasking
- Problem Solving
- Negotiation Skills

SOFTWARE

Excel

PowerPoint

Word

April To June
2025
Bahrain

Feb 2024 To
Feb 2025

20th To 28th
jan 2024
Bahrain

22nd To 25th
Nov 2023,
14th To 31st
Dec 2023
Bahrain

WORK EXPERIENCE

SHAHEEN STORES W.L.L

Sales Associate

Tasks:

- Shared expert product knowledge across categories like cosmetics, household goods, and gifts
- Manage day-to-day operations of the accessory store.

ZAMANE DÉCOR W.L.L

Sales Associate

Tasks:

- Consulted with customers to understand their decor preferences and budget
- Built strong rapport with customers, resulting in repeat business and high retention rates.
- Prepared quotation and invoices for clients.
- Placed orders for raw materials from suppliers.
- Conducted follow-ups to ensure post-sale satisfaction and encourage referrals.

CACTUS ADVERTISING & PROMOTION AGENCY W.L.L

MARASSI GALLERIA

Customer Service

- Delivered exceptional customer service by addressing customer inquiries and resolving concerns promptly and professionally.
- Assisted shoppers with product recommendations and store information, enhancing the overall shopping experience.
- Provided assistance in maintaining the cleanliness and organization of store displays and customer areas.
- Collaborated with team members to ensure efficient store operations and a welcoming environment for all customers.

PICO INTERNATIONAL

MARAE ANIMAL EVENT, FESTIVAL CITY

Usher

Tasks:

- Guided attendees to their designated seating areas during events.
- Provided clear directions and answered queries to enhance guest experience.
- Assisted in crowd management to ensure a smooth event flow.
- Coordinated with event organizers to address guest concerns promptly.
- Monitored entry points to ensure compliance with event regulations.

EDUCATION

2022 High School Graduation
Bahrain *Sh. Abdul Aziz Bin Mohammed Al Khalifa Secondary School*