



MOHAMMED SHAFEEQ

Operation Executive

Profile

An operation executive with 5 years of work experience in freight forwarding. An ability to perform activities related import, export customs clearance, Customer Service, and technical operation. I have completed master's degree in business administration.

Work Experience

● Jan 2020- Present

ARAMEX INTERNATIONAL, Saudi Arabia

Operation Executive – Logistics

- Communicating with shipping lines, dispatchers, warehouses and customers regarding incoming and outgoing shipments.
- Helping customers in knowledge of Incoterms, harmonize Tariff schedule, customs regulations, and other relevant government requirements/regulations
- Assisting customers to make online broker authorization and advsing HS code requirements based on customs system (SABER/ECOC/CITC/HC etc)
- Prioritized order security, accuracy, and on-time pickup and delivery.
- Received all imported goods after processing the customs clearance and delivering at customer's door
- Research market trends and surveys and use information to stimulate business.

● 2015 – 2017

MADHYAMAM DAILY, Kerala, India

BUSINESS DEVELOPMENT OFFICER

- ·Leading and controlling marketing executives
- ·Weekly updates of Daily growth and report to concerned manager
- ·Newspaper print order coordination
- ·Conducting events and coordinating the clients
- ·Distribution vehicle management
- ·nec hendrerit libero eget est tempor, quis tempus arcu elementum. In elementum elit at dui tristique feugiat.

Contact

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+966546314254

Dammam, KSA

Education

- **Bharatiar University**
Master of Business Administration
Completed in 2013
- **University of Calicut, India**
Batchelor of Commerce
Completed in 2010

Highlights

- Cargo Wise I
- MS Outlook
- Advanced excel
- Communication Skills
- Crtical Thinking

Languages

- English
- Arabic
- Hindi
- Malayalam
- Tamil