

Hassan Alshikhahmad

✉ hassanalialshikh@gmail.com ☎ +966 543 794 123 📍 Saudi Arabia

🌐 linkedin.com/in/hassanalshikh

Education

Alasala Colleges
Bachelor's Degree in Law
Second Honor
GPA: 3.44 out of 4

Professional Experience

- Alowa Contracting Company**
GIO (Government Information Officer)
 - Managed Saudi government portals: Muqem, Qiwa, GOSI, MOI/Jawazat, Al Sharqiyah Chamber, MOFA for foreign employee contract preparation and attestation.

2024 – Present
Al Jubail
- Eastern Province Municipality**
Legal Intern
 - Gained understanding of basic legal principles and regulatory systems.
 - Practiced effective verbal and non-verbal communication skills.
 - Analyzed and interpreted laws and regulations.

01/2025 – 05/2025
Dammam

Skills

Legal Research & Writing	HR compliance and government relations coordination.	Saudi labor and immigration procedures.	Saudi government portals management
Foreign employee contract preparation and attestation.	Verbal and Written Communication	Teamwork & Collaboration	Muqem, Qiwa, Mudad, GOSI, MOI/Jawazat, Al Sharqiyah Chamber, and MOFA.
Basic Experience in Customer Service	Basic Investment Knowledge		Proficient in Microsoft Office

Courses

- Evidence Law and Litigation Procedures before the Board of Grievances
- Highlights in Commercial Law and Corporate Law
- Legal Profession Preparation Course
- Criminal Investigation Training Program

Languages

Arabic

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English

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