

MUHANNAD ALRIJAL

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Eastern Province

PROFILE

A detail-oriented and organized professional with experience in coordination and customer service within the car rental sector.

Developed strong skills in reporting, process monitoring, and daily operational management.

Seeking to transition into Procurement and Supply Chain Management, leveraging professional certifications and operational experience to enhance efficiency and support organizational goals.

WORK EXPERIENCE

Ben hadi company

CUSTOMER SERVICE *March 2025 - Present*

Organized and monitored daily rental operations with high accuracy.

Coordinated vehicle schedules and availability according to client needs.

Prepared operational reports to enhance workflow efficiency and reduce errors.

Maintained effective communication with internal teams and clients to ensure satisfaction.

Applied analytical and organizational skills in a fast-paced operational environment

EDUCATION

King Faisal University

■ Diploma in Supply Chain Management 2025_Present

■ Bachelor's Degree in Arabic Language – King Faisal University. 2020_2024

CERTIFICATIONS

- ACSCP – Accredited Supply Chain Specialist (APSCM)
- CISC – Certified International Supply Chain Manager (IPSCMI)
- Elements of AI for Business – MinnaLearn & University of Helsinki, 2025
- Oracle Fusion Cloud SCM Process Essentials – Oracle

SKILLS

- Strong understanding of Procurement & Supply Chain processes.
- Order management and daily operations coordination.
- Negotiation and supplier relationship management.
- Reporting and data analysis using Microsoft Excel.
- Hands-on knowledge of Oracle SCM systems.
- High attention to detail and documentation accuracy.
- Professional communication and teamwork skills.
- Time management and task prioritization under pressure.