

Amr Elsayed Elsheikh

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Objective

Seeking a challenging Sales Coordinator position where I can utilize my strong organizational, communication, and problem-solving skills to support the sales team, enhance customer relationships, and contribute to overall business growth.

Education

- Mansoura University** 2020
Bachelor of Commerce, Accounting Department.

Experience

- Pixi mall** 2020 - 2025
Sales Officer → Assistant Branch Manager
Started working as a salesperson and providing professional customer service. Consistently achieved and exceeded sales targets. Promoted to branch manager after demonstrating competence and merit. Managed the team and oversaw daily operations. Organized inventory, improved customer experience, and increased revenue.

Certifications

- QuickBooks Accounting Program.
- Odoo ERP For Accounting.
- Accounting Cycle.
- Accounting Problems.
- American Excel.
- Business English.
- International Financial reporting standards.
- Microsoft Office (Outlook-Word-Excel - Drive).

Skills And Qualifications

- Time Management.
- Analytical Thinking.
- Business Knowledge.
- Creativity & Problem Solving.
- Complex Problem Solver.
- Spreadsheet Proficiency.

Languages

- English : Good
- Arabic : Fluent (Native)

Personal Information

- Date of Birth : 20/8/1998
- Marital Status : Single
- Nationality : Egyptian
- Iqama : Vaild Iqama & Transferable