

OMAR ALRASSI

SUPPLY CHAIN & LOGISTICS SPECIALIST

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Detail-oriented and analytical Supply Chain & Logistics Specialist with hands-on experience in inbound logistics, procurement operations, and supplier management across large-scale petrochemical and industrial projects. Skilled in coordinating end-to-end warehouse and logistics processes, managing vendor data, and optimizing supply chain workflows using SAP. Adept at fostering collaboration between cross-functional teams to enhance operational efficiency, cost reduction, and service quality. Holds a Bachelor of Science in Logistics and Supply Chain Management, with a strong commitment to process improvement, safety, and sustainability within warehouse and logistics operations.

AREA OF EXPERTISE

- Inbound & Outbound Logistics Coordination
- Warehouse & Inventory Management
- Procurement & Purchasing Operations
- SAP (MM Module – PO & Vendor Data)
- Supplier Relationship & Performance Management
- Material Handling & Documentation
- Shipment Tracking & Expediting
- Supply Chain Process Optimization
- Cost Control & Continuous Improvement
- Cross-Functional Team Collaboration
- Safety Compliance & Operational Efficiency
- Communication & Stakeholder Engagement

PROFESSIONAL EXPERIENCE

Warehouse Specialist | Nasser S. Al Hajri Corporation Amiral Project (SATORP & TotalEnergies)

Sep 2025 – Mar 2026

- Manage inbound logistics operations for materials received at the Amiral Project warehouse.
- Verify, record, and track incoming shipments to ensure accuracy and compliance.
- Coordinate with suppliers, freight forwarders, and site teams to streamline receiving processes.
- Maintain precise warehouse documentation and update SAP for material status.
- Ensure timely offloading, inspection, and storage according to safety standards.
- Monitor stock levels and initiate material requests for critical project needs.
- Support logistics planning and scheduling for daily site requirements.
- Collaborate with procurement and construction teams for materials availability.

COOP Trainee – SIPCHEM

Jul 2024 – Oct 2024

- Assisted in inbound logistics coordination and shipment tracking to ensure timely delivery.
- Supported logistics expediting processes and issue resolution to maintain supply continuity.
- Created and maintained vendor master data and purchase orders in SAP.
- Participated in vendor evaluation and performance tracking initiatives.
- Processed purchase orders and monitored fulfillment timelines.
- Collaborated with cross-functional teams to align procurement activities with project goals.
- Gained comprehensive understanding of purchase order structures and documentation flow.
- Assisted in sustainability and process improvement projects within procurement.

EDUCATION

Bachelor of Science in Logistics and Supply Chain Management

Jubail Industrial College (JIC) | GPA: 3.42 / 4.00 | 2024

ADDITIONAL INFORMATION

- **Languages:** Arabic , English