

Ahmed Hamed Aljohani

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 Saudi Arabia

OBJECTIVE

A dedicated and detail-oriented Supply Chain graduate with hands-on experience in sales operations, document control, and third-party materials management. Seeking to contribute to a dynamic team where I can utilize my skills in SAP, Microsoft Office, and supply chain processes. I am driven by solving problems and improving process efficiency. I aim to support organizations in optimizing logistics and operations from raw materials to final product dispatch.

EDUCATION

Yanbu Industrial College

Bachelor's Degree in Supply Chain Management

GPA: 3.04 out of 4

Graduation Year: 2023

EXPERIENCES

Mada Gypsum Company

Document Control & Sales Operation | 1 Year

- Sent delivery notes and invoices to customers efficiently
- Handled creation of credit notes, sales returns, and debit notes
- Managed sales order processes from A to Z, ensuring smooth dispatch

Third Party Materials

Supply Chain Department | 6 Months

- Created Purchase Orders and coordinated with suppliers
- Oversaw material dispatch, storage, and documentation
- Resolved payment issues and maintained smooth supply operations

Yanbu Aramco Sinopec Refining Company

CO-OP Training | 3 Months

- Practical exposure to supply chain processes
- Participated in real-time operations and logistics
- Developed understanding of refinery supply chain workflows

SKILLS

- SAP (advanced knowledge)
- Microsoft Excel & Office Suite
- Procurement & Purchase Order creation
- Materials Dispatch & Inventory Management
- Sales Operations & Documentation
- Problem Solving
- Teamwork
- Communication
- Time Management
- Attention to Detail

LANGUAGES

- Arabic
- English.