

ASAYEL KHALID AL ZAHRANI

Supply Chain Management

Operation Supervisor

Details

+966502606858
asayl-1420@hotmail.com
D.OB - 14/02/2000
Eastern Province - KSA

Education

Imam Abdulrahman bin Faisal
University
Advanced Diploma
Supply Chain Management
2018 -2022

Courses

Year - 2022

- Electronic Retail & Supply Chain HR Tasks
- Time Management
- Work Stress Management

Key Skills

- Customs Clearance
- FASAH Portal
- Saber
- Customs documentation
- Microsoft Office applications

Languages

Arabic (Native)
English (Intermediate)

Objective

Ambitious operations supervisor with experience in Saudi Customs system & regulations & managing streamlining operations. Highly effective in handling FASAH system & managing customs clearance & deliveries. Strong documentation & due diligence skills along with excellent customer service solutions.

Experience

March 2025 – Present

Customs Documentation Specialist • GAC Saudi Arabia

Handling customs clearance documentation at Dammam Airport.
Actively monitored FASAH systems for declaration status updates, alerts & ticket closures.
Preparing official letters to Saudi Customs on behalf of consignees.
Following up on customs tickets & coordinating with ZATCA for issue resolution.
Liaising directly with customs officers to resolve shipment holds, discrepancies & document issues.
Assisting in clearance planning for high priority & time sensitive shipments
Providing support and solutions for custom-related challenges.
Assisting & Guiding ops team in complying with import/export regulations.
Supporting the development of the clearance team to operate across multiple ports and border points.

August 2024 – March 2025

Operations Supervisor • Midline Logistics Company

Managed the Air freight team.
Oversaw & ensured smooth execution of Air freight operations
Took escalations for shipment delays & Customs related issues
Resolved Customs/Saber related issues for clients

November 2022 – July 2024

Operations Executive • Midline Logistics Company

Handling imports & monitored cargo till delivery.
Submitted customs declaration (bayan) & prepared official letters.
Filed temporary import/export & duty exemption requests.
Guided clients on clearance procedures, HS codes & delivery orders.
Released saber certificate on behalf of the client.
Coordinated with broker for clearance & customs-related matters.
Approved payments for DO, Customs Duty & bank transfers.
Provided shipment updates to clients with all events.
Managed transportation & airport cargo pull out.
Supported invoice revisions per agreed client tariffs.

October 2021 – October 2022

Administrative Assistant • Warehouse Café

Managed inventory and coordinated internal meetings.
Monitored & maintained products quality.