



+966 559544942



mohamedfyzal2020@gmail.com



<https://www.linkedin.com/in/mohamed-fyzal-224036104/>



Riyadh City, Saudi Arabia



Transferrable

KEY SKILLS

- Odoo & SAP End user software
- ERP Software
- Warehouse Coordination
- Inventory Control
- Customer Service Excellence
- Vendor Management
- Order Processing
- Business Development Support
- Operations Supervision
- Sales Administration
- Sales Support Operations
- Purchase Order Management
- Strong Negotiation
- Client Relationship Management
- Demand & Supply Planning

EDUCATION

- Thangavelu College Of Engineering, Bachelor of Information Technology | 2006 – 2009, Anna university, Chennai Tamil Nadu, India
- Mohamed Sathak Polytechnic College | Diploma of Information Technology 2003 - 2006 Government of Tamil Nadu, Kilakarai, India
- Pre-Degree (Grade XI, XII) – Pure Science | 1998 - 2002 Government School, India
- Ak Safety Training Institute | 2011

MOHAMED FYZAL

WAREHOUSE MANagements SYSTEMS

ABOUT ME

Dedicated and results-driven Warehouse Manager with over 10 years of experience in optimizing warehouse operations, improving inventory accuracy, and leading high-performing teams. Proven track record in managing day-to-day logistics, implementing process improvements, and ensuring compliance with safety and quality standards. Skilled in using Warehouse Management Systems (WMS), coordinating inbound/outbound shipments, and driving cost-effective inventory control. Known for strong leadership, problem-solving abilities, and a hands-on approach to achieving operational excellence.

WORK EXPERIENCE

Leen Alkhair listed Company, Riyadh – KSA | May 2025 - Present

Growth Path

| 01 May 2025 – Present

Warehouse Management

| 01 Jan 2023 – May 2025

Duties & Responsibilities

- Supervised daily warehouse operations, including receiving, storing, and shipping goods, ensuring timely and accurate order fulfillment.
- Managed and maintained inventory accuracy through regular audits and inventory control systems, reducing discrepancies and stock losses.
- Trained, scheduled, and supervised warehouse staff, promoting a safe and productive work environment.
- Designed and maintained an organized warehouse layout to maximize space efficiency and improve workflow.
- Ensured strict compliance with workplace safety standards, reducing incidents and maintaining a clean, hazard-free environment.
- Implemented process improvements to increase operational efficiency, cut costs, and enhance overall productivity.

Bin Saif Fruit Trading – | Jan 2019 - Aug 2022

Al-Aziziya, Riyadh – KSA

Duties & Responsibilities

Receiving Materials

- Receive incoming goods and verify quality, quantity, and condition.
- Check delivery documents (invoice, delivery note, purchase order).
- Report any shortages, damages, or discrepancies to the purchasing department.

Inventory Management

- Maintain accurate records of stock using registers or inventory software.
- Track stock levels, ensuring there is no overstocking or understocking.
- Organize and label items clearly for easy identification and retrieval

CERTIFICATES

- Certified in .Net, SQL Server with ERP practical hands-on experience.
- Certified in Odoo & SAP
- Software & Hardware

COMPUTER SKILLS

- Net Framework 4.5, c#.net, asp.net, ado.net, vb.net.
- Ms sql Server 2016
- Microsoft Office Suite (Word, Excel, PowerPoint)
- Crystal Reports 11
- Internet & Emailing

ACHIEVEMENTS

- **Increased warehouse efficiency by 30%** by reorganizing storage layout and implementing barcode scanning systems.
- **Reduced inventory discrepancies by 95%** through improved stock control procedures and regular cycle counts.
- **Cut operational costs by 20%** by renegotiating vendor contracts and optimizing labor scheduling.
- **Successfully led a team of 15+ staff** with zero lost-time accidents over a 12-month period by enforcing strict safety protocols.

ADDITIONAL INFO

Gender : Male
Marital Status : Married
Nationality : Indian
Passport No : Y1411001
Validity : 06/05/2034
Iqama (Resident ID) : 2536847524
Validity : 20/11/2026
Valid Saudi Driving License
Languages : English, Arabic, Hindi, Tamil, Malayalam

Availability: Available to join within 30 days of notice

Storing Goods Properly

- Ensure safe and appropriate storage of all items.
- Follow storage requirements such as temperature, humidity, and safety regulations

Issuing and Dispatching Goods

- Maintain records of all materials issued or dispatched
- Pack and prepare items for delivery or internal transfer.

Stock Monitoring and Reordering

- Conduct regular stock checks and report discrepancies.

Safety and Cleanliness

- Conduct regular stock checks and report discrepancies.
- Keep the store clean, well-organized, and hazard-free.

Reporting and Documentation

- Prepare and submit daily, weekly, or monthly inventory reports.
- Maintain up-to-date documentation of receipts, issues, transfers, and adjustments.

Coordination and Communication

- Coordinate with suppliers for return or replacement of faulty goods.
- Support team members and assist with training new store assistants if needed

Manwa Trading & Contracting Company | May 2015 - Dec 2018

Al-Malaz, Riyadh – KSA

Duties & Responsibilities

- Responsible for optimizing SQL queries, stored procedures to improve performance time.
- Designed database, tables and views structure for the application.
- Optimized query performance and populated test data.
- Maintained the database using Procedures, Functions, Cursors and Triggers.
- Performed quality assurance and testing of SQL server environment.
- Assisted clients in using implemented software projects.
- Scheduled and maintain packages daily, weekly and monthly using SQL Server Agent in SSMS.
- Designed and developed SSIS Packages to import and export data from MS Excel, SQL Server 2008 R2 and Flat files.

KEY EXPERTISE

- **Procurement & Vendor Management:** Strong understanding of purchasing strategies, vendor negotiations, and sourcing best practices.
- **ERP Systems Expertise:** Proficient in ERP tools such as **Microsoft sql Server** order processing and supply chain operations.
- **Communication & Analytical Skills:** Strong interpersonal, documentation, skills with a data-driven and detail-oriented approach.

DECLARATION

I hereby declare that the above-mentioned information is correct to the best of my knowledge and belief.

MOHAMED FYZAL