



GLENN FACURI GARCIA

Logistics Management | Warehouse Operations

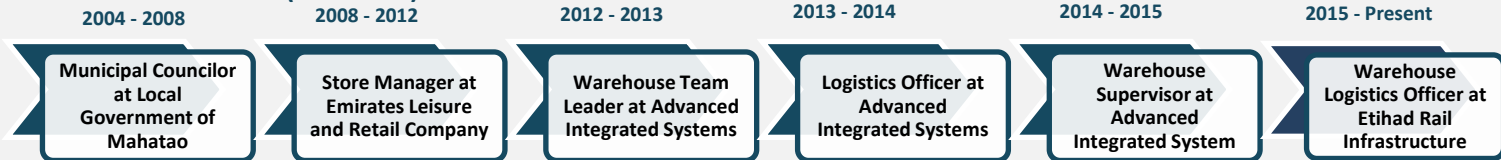
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Results-focused professional seeking to leverage extensive experience in supply chain coordination, warehouse operations, and vendor management to support organizational efficiency, cost control, and timely project execution in a dynamic and growth-driven environment.

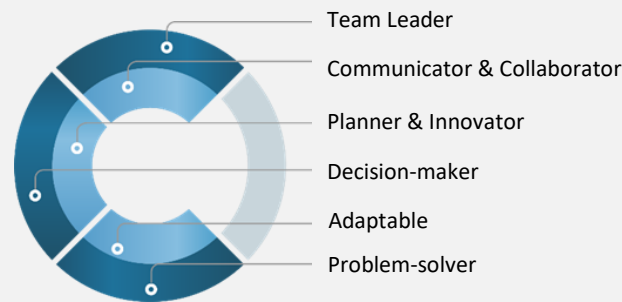
PROFILE SUMMARY

- Accomplished **Logistics & Warehouse Specialist** with over **16 years of cross-functional experience** across supply chain operations, vendor management, inventory control, and warehousing in both **government and private sectors** in the UAE and the Philippines.
- Proficient in **streamlining supply chain functions** to enhance operational efficiency, ensure compliance with regulatory standards, and drive sustainable cost reductions in logistics and warehouse operations.
- Adept at **leading cross-functional teams** and acting as the primary liaison between procurement, warehouse, operations, and vendor stakeholders to ensure seamless coordination and timely project delivery.
- Known for building **scalable logistics frameworks** and deploying structured inventory systems that reduce inefficiencies, minimize waste, and ensure uninterrupted supply chain continuity.
- Skilled in **policy development and SOP enhancement**, with a strong track record of aligning internal processes to industry best practices while ensuring strict adherence to **health, safety, and quality standards (HSEQ)**.
- Experienced in handling **CAPEX-intensive logistics projects** and managing high-value inventory through meticulous planning, documentation, and risk mitigation measures.
- Brings strong **analytical and problem-solving capabilities**, especially in optimizing warehouse layouts, space utilization, and resource allocation to support high-volume, time-sensitive operations.
- Hands on knowledge in **warehouse operations** with a focus on supporting sourcing activities, coordinating with suppliers, assisting in Logistics contract handling, and ensuring timely delivery of materials while keeping costs under control.
- Recognized for being **proactive, detail-oriented, and solutions-focused**, with a strong commitment to **customer satisfaction**, timely execution, and exceeding performance benchmarks.

CAREER TIMELINE (RECENT 6)



SOFT SKILLS



EDUCATION

- Bachelor of Science in Commerce (Major in Management)** from Saint Dominic College, Basco, Batanes, Philippines
Graduated: 2003
Honors: Graduated, Outstanding Student of the Year

TECHNICAL SKILLS & TOOLS

- Warehouse & Inventory Management Systems:** SAP, WMS (Warehouse Management System)
- Office Productivity Tools:** Microsoft Excel, Microsoft Word, Microsoft Outlook, Microsoft PowerPoint
- Operational Methodologies:** First In, First Out (FIFO), Key Performance Indicators (KPI), Cycle Counts
- Asset & Communication Management:** Barcode Scanning/Tracking, Etisalat Billing and Communication Tools, Company Phones, USB Dongles, GSM/3G SIM Cards, Routers, Etisalat Services, Roaming Services
- Reporting & Documentation:** Inventory Reports, Financial Reports, STR/IDR Transactions in SAP
- Health, Safety & Compliance:** OSHAD (Occupational Safety and Health Abu Dhabi) Compliance, Hassantuk Compliance

CORE COMPETENCIES



Dec 2015 – Present: Warehouse Logistics Officer | Etihad Rail Infrastructure, Abu Dhabi, UAE**Efficient Supply Chain Management**

- ❖ Led inventory operations for the Major Maintenance Capex (MMC) project, managing assets worth approximately AED 200 million.
- ❖ Maintained precise stock records for over 11,000 SKUs, issuing stock valued at AED 158 million with zero discrepancies during monthly financial reconciliations.
- ❖ Coordinated end-to-end logistics and warehousing and replenishment strategies to ensure uninterrupted supply chain continuity.
- ❖ Established vendor performance review frameworks to improve supply reliability and material quality.
- ❖ Managed 70% of UTEX core returns and 100% of scrap item disposals, reducing overstock and stockouts through annual “fit-for-purpose” inventory reviews.
- ❖ Implemented systematic stock rotation practices such as FIFO to optimize turnover and reduce inventory obsolescence.

Warehouse Layout Optimization & Space Utilization

- ❖ Oversaw a 3,550 sqm warehouse facility and maximized space through efficient shelving, stacking, and binning strategies.
- ❖ Conducted regular inventory audits to ensure data accuracy and traceability of all spare parts and materials.
- ❖ Implemented continuous 5S audits to improve workplace organization and reduce retrieval time.
- ❖ Led layout redesign initiatives based on usage frequency and storage temperature requirements.
- ❖ Minimized stock damage incidents by 40% through improved bin placement and handling processes.
- ❖ Designed streamlined workflows to minimize material handling time and enhance speed, with strategic placement of fast-moving and high-value items.
- ❖ Achieved 100% timely processing of outbound shipments (within 24 hours), minimizing order errors and enhancing fulfillment accuracy.

Cost Control & Budget Efficiency

- ❖ Monitored logistics expenditures and implemented cost-effective measures to enhance financial performance.
- ❖ Analyzed monthly cost variance reports to flag and address expenditure deviations promptly.
- ❖ Optimized order frequency and implemented batch control strategies, resulting in a 20% reduction in stockholding costs while maintaining 99% inventory availability and service level adherence.
- ❖ Negotiated with suppliers, freight forwarders, and third-party vendors to secure favorable rates and reduce overall logistics costs.
- ❖ Developed and executed waste-reduction strategies to improve operational and cost efficiency across logistics functions.

Compliance & Risk Mitigation

- ❖ Ensured full compliance with OSHAD, safety guidelines, and UAE import/export regulations.
- ❖ Designed risk-mitigation plans addressing key vulnerabilities in storage and transport.
- ❖ Identified and mitigated risks related to inventory damage, shipment delays, and material theft.
- ❖ Maintained accurate logistics and customs documentation to support regulatory compliance and smooth operations.
- ❖ Collaborated with third-party logistics (3PL) providers to optimize inbound and outbound transportation costs.
- ❖ Promoted sustainability by implementing 100% energy-efficient practices across warehouse operations.

Cross-functional Coordination & Safety Assurance

- ❖ Coordinated regularly with procurement, sales, and operations teams to ensure alignment and operational continuity.
- ❖ Acted as the primary point of contact for logistics-related issues, ensuring timely resolutions and continuous supply chain flow.
- ❖ Led proactive safety initiatives, conducted facility-wide inspections, and ensured compliance with certifications and standards.
- ❖ Handled and stored hazardous materials in compliance with safety protocols and regulatory requirements.

Technology Enablement & Performance Monitoring

- ❖ Managed logistics software systems for tracking, forecasting, and optimizing inventory operations.
- ❖ Led the integration of predictive analytics tools into inventory systems, enabling data-driven demand forecasting and proactive replenishment planning, which significantly minimized stockouts and excess inventory across key product categories.
- ❖ Utilized data analysis tools and reporting platforms to identify performance gaps and drive continuous improvements.
- ❖ Tracked key performance indicators (KPIs) such as inventory accuracy, order fulfillment speed, and warehouse capacity utilization.

Customer Service & Team Leadership

- ❖ Supported customer satisfaction by ensuring timely, accurate deliveries and addressing logistics issues proactively.
- ❖ Enhanced the customer experience by ensuring goods were delivered on schedule and in optimal condition.
- ❖ Provided leadership and on-the-job training to the warehouse team on safety procedures, operational standards, and systems usage.
- ❖ Fostered a culture of collaboration, accountability, and high performance across the logistics department.

Jan 2014 – Oct 2015: Warehouse Supervisor | Advanced Integrated System, Abu Dhabi, UAE

- ❖ Delivered high-quality logistics services across multiple company projects, ensuring efficiency, accuracy, and service excellence.
- ❖ Maintained data integrity and operational accuracy within the company's Warehouse Management System (WMS) and SAP platform.
- ❖ Conducted scheduled and ad-hoc stock takes, supporting reconciliation efforts and minimizing inventory discrepancies.
- ❖ Prepared and submitted detailed inventory and financial reports to senior management to aid strategic decision-making.
- ❖ Ensured full compliance with MDC Warehouse Policies and Procedures to support safe and regulated warehouse operations.
- ❖ Contributed to the strategic review and continuous improvement of warehouse SOPs and compliance frameworks.
- ❖ Oversaw daily third-party logistics (3PL) activities, maintaining high service standards and fulfillment accuracy.
- ❖ Verified STR/IDR transaction accuracy in SAP and ensured proper stock movement, labeling, and placement in line with MDC requirements.
- ❖ Led staff development initiatives through structured training programs, enhancing operational knowledge and safety compliance.
- ❖ Conducted bi-annual performance evaluations, reinforcing individual responsibilities and promoting continuous improvement.
- ❖ Maintained a clean, organized, and health-and-safety-compliant warehouse environment at all times.
- ❖ Acted as deputy to the MDC Warehouse Operations Manager, assuming leadership responsibilities during periods of absence.
- ❖ Provided operational support to senior management on non-MDC projects, contributing expertise to broader organizational objectives.

Jan 2013 – Oct 2014: Logistics Officer | Advanced Integrated Systems, Abu Dhabi, UAE

- ❖ Facilitated staff access to communication devices including company phones, USB dongles, GSM/3G SIM cards, and routers across offices and project sites.
- ❖ Coordinated directly with Etisalat to resolve service-related issues promptly, ensuring uninterrupted connectivity.

- ❖ Managed provisioning and ongoing support for BlackBerry and international roaming services.
- ❖ Delivered 24/7 support for communication-related issues, including service disruptions and urgent staff requests.
- ❖ Verified telecom billing statements, resolved discrepancies, and supported accurate, cost-controlled financial reporting.
- ❖ Maintained centralized and account-specific records for communication tools, coordinating updates with AIS and ATS HR teams to ensure tracking and budget transparency.
- ❖ Prepared periodic communication summaries and performance insights for departmental heads and senior leadership.
- ❖ Managed accommodation arrangements for HQ and VIP personnel, including last-minute bookings and changes, ensuring a seamless and complaint-free guest experience through round-the-clock availability.
- ❖ Negotiated competitive corporate rates with hotel partners and monitored expenses to align with budgetary goals and cost-efficiency targets.
- ❖ Audited hotel invoices for accuracy and cancelled no-show bookings promptly to avoid unnecessary charges.
- ❖ Handled logistical coordination for meeting room reservations to support smooth execution of events.
- ❖ Standardized LPO formats for hotel bookings in alignment with procurement policies.
- ❖ Built and maintained strong vendor relationships, securing preferential terms and promotional offers.
- ❖ Addressed staff concerns regarding lodging services and ensured timely resolutions to maintain high satisfaction levels.
- ❖ Directed the end-to-end lifecycle, tracking, and oversight of all company-owned physical assets.
- ❖ Ensured accurate inventory control through barcode tagging, cataloging, and real-time updates to the asset database reflecting location, usage, and condition.
- ❖ Documented all asset movements and transfers to ensure complete traceability and regulatory compliance.
- ❖ Produced periodic reports and dashboards on asset utilization for review by senior leadership.
- ❖ Championed the development and rollout of standardized policies and operational procedures across communication, accommodation, and asset management functions — improving service consistency, operational efficiency, and compliance governance.

April 2012 – January 2013: Warehouse Team Leader | Advanced Integrated Systems, Abu Dhabi, UAE

- ❖ Acted as the primary point of contact for all material-related concerns among the warehouse, project sites, and third-party vendors, in coordination with Site Material Planners.
- ❖ Maintained a real-time Control Board to efficiently track the status of inventory requests.
- ❖ Monitored the issuance of outbound items and promptly reported any discrepancies to the Warehouse Operations Manager and Quality Control & Compliance (QCC) Department.
- ❖ Ensured all picked items were appropriately packed and secured using banding machines or cling wrap.
- ❖ Verified dispatch items were accurately labeled with division, site, item description, catalogue number, and quantity.
- ❖ Confirmed correct stock was picked from designated division/site inventory unless supported by an authorized Site Transfer Request (STR).
- ❖ Supported warehouse management in identifying and resolving inventory discrepancies.
- ❖ Oversaw the proper placement of materials in dispatch areas and on the respective site pallets.
- ❖ Ensured materials were loaded onto the correct transport, with recipients signing and providing full contact details on the delivery note.
- ❖ Supervised the performance of 3PL service providers, ensuring compliance with service standards and reported deviations to senior leadership.
- ❖ Verified that 3PL partners accurately updated issued item details in the WMS system.
- ❖ Generated reports for senior management and actively participated in full and cycle stock counts.
- ❖ Assisted the Warehouse Receipts Coordinator during high-demand periods or staff absences.
- ❖ Entered accurate data in the Warehouse Management System (WMS) for all stock issues and movements.
- ❖ Ensured materials were handled and dispatched following health and safety protocols.
- ❖ Maintained a clean, organized workspace and upheld all health and safety policies.
- ❖ Contributed to the ongoing enhancement of warehouse procedures and fostered a culture of operational excellence.
- ❖ Proposed logistics process improvements and submitted suggestions to the Warehouse Operations Manager and Head of QCC.

Nov 2008 – Feb 2012: Store Manager | Emirates Leisure and Retail Company, Abu Dhabi, UAE

- ❖ Oversaw branch inventory control, maintaining optimal stock levels and ensuring accurate tracking of all items.
- ❖ Prepared and submitted detailed weekly and monthly sales and usage reports to senior leadership.
- ❖ Developed and implemented forecasting strategies for stock replenishment based on business demand.
- ❖ Conducted routine inventory audits (daily, weekly, and monthly), investigating and resolving stock discrepancies and losses.
- ❖ Supervised the receiving process, ensuring compliance with FIFO (First In, First Out) inventory rotation standards.
- ❖ Verified delivery documentation for accuracy and completeness of received goods.
- ❖ Organized and stowed inventory as per company guidelines, logging all movements accurately into the system.
- ❖ Maintained store presentation standards through effective visual merchandising, contributing to enhanced customer experience and brand consistency.
- ❖ Partnered with the Area Manager on financial planning, performance analysis, and employee training and development programs.

Jul 2004 – Oct 2008: Municipal Councilor | Local Government of Mahatao, Batanes, Philippines

- ❖ Allocated municipal funds to promote the general welfare of the community.
- ❖ Enacted ordinances and passed resolutions to ensure effective governance.
- ❖ Implemented measures to uphold law and order and prevent criminal activities.
- ❖ Defined organizational structure, employee roles, salaries, and service conditions.
- ❖ Enforced environmental protection policies and penalties for violations.

Jun 2003 – Jun 2004: Budget Councilor | Local Government of Mahatao, Batanes, Philippines

- ❖ Assisted the Budget Officer in preparing monthly payrolls.
- ❖ Supported the development of performance indicators and local budget standards to assess service efficiency, effectiveness, and equity.
- ❖ Consolidated and updated departmental receivables for accurate financial reporting.
- ❖ Verified downloaded financial data for account analysis and reconciliation.



PERSONAL DETAILS

Languages Known: English, Filipino, Arabic (Basic)

Address: Abu Dhabi, United Arab Emirates