



SABEER ALI KADUVAKKANCHERY

Sales & Customer Service Executive

Motivated and highly professional Sales Associate and Customer Service with 8 years of Experienced in high level sales environment.



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+971506106914



Al Qouz, Dubai, United Arab Emirates



21 February, 1985



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SKILLS

Time Management

Investigate & Auditing skills

Service & Product Knowledge

Motivated & Initiative-driven

Ms Office Suite, Oracle

Team work & Team Leadership

LANGUAGES

English

Full Professional Proficiency

Arabic

Professional Working Proficiency

Hindi

Full Professional Proficiency

PERSONAL DETAILS

Nationality: Indian

Marital status: Married

D.O.B: 21/02/1985

Passport No: L8435466

Visa Status: Resident Visa

UAE Manual Driving License

WORK EXPERIENCE

Sales Executive

Sweet Garden General Trade LLC_Nestle Division

10/2022 - Present

Sweet Garden General Trading Co LLC

Dubai

Achievements/Tasks

- Building relationships with new customers and distributors.
- Maintaining good business relationships with existing clients Liaising with suppliers and manufacturers on a daily basis.
- Holding meetings to discuss progress of existing projects Deal with customer feedback, enquiries, complaints and refunds.

Contact : Arib khan (supervisor) - +971 52 765 2632

Sales Operation officer

Diyar United Trad. & Cont. Co

10/2017 - 10/2021

Partners in Technology (ADNOC Contract-Smart Fueling)

Abu Dhabi, UAE

Achievements/Tasks

- New Account registration (Oracle ERP) and Supporting corporate customers on ADNOC Wallet channels usage, stock management, Distribution of RFID Tags to RFIC Centers & Mobile Installation Unit Services.

Contact : Yousef Qadoura - 0557272492

Sales & Customer Service

ADNOC Distribution

04/2014 - 09/2017

Oil & Gas Industries (Retail Sales)

Abu Dhabi, UAE

Achievements/Tasks

- To undertake Store services-operating the cash point, storage and Stock keeping, LPO/Invoices follow up, display and pricing and other related duties to ensure smooth running of the store.
- Responsible for ensuring implementation of merchandising standards in coordination with the Supervisor and Frontline Sales Team.
- Assists Store Manager in receiving product deliveries, stock taking and making purchase order.

Contact : Ziad kamarudheen - 05049166179

EDUCATION

Bachelor of Commerce (03/2006 - 03/2009)

University of Calicut

Professional Diploma in Computerized Financial Accounting (PDCF). (MS Office Packages, Accounting) (03/2007 - 03/2009)

Govt of Kerala

Diploma in Financial accounting Course (Tally, Peachtree, Taxation and Real time projects.) (03/2007 - 03/2008)

Account Service society Govt of Kerala .

ACHIEVEMENTS

Performance Appraisal as Excellent. (03/2017 - 03/2018)

Diyar United Trad. & Cont. Co

Appreciation Certificate (08/2020 - 08/2021)

DOH, Abu Dhabi

Appreciation Certificate (Customer Service Excellence) (07/2017 - 07/2018)

ADNOC Distribution