

Thamer Mohammed Aldulaijan

Logistics Operations Coordinator

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 D.O.B: 1995

 Marital Status: Single

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OBJECTIVE

More than 8 years of experience in tracking materials coordinating with warehouses, and planning inventory to provide the need.

Perfect communication with team members strengthening professional relationships and motivating the work team to achieve the greatest results.

PERSONAL SKILLS

- Communication
- Teamwork
- Solving Problem
- Work Under Pressure
- Time Management
- Project Management
- Leadership
- Organizing and Supervising

LANGUAGES

- Arabic
- English

EXPERIENCE

Logistics Operations Coordinator

Employer: Saudi Electricity Company, Saudi Arabia

Date: Feb 2015 - Aug 2023

- Follow up on purchase orders.
- Coordination with warehouses for Islam.
- Coordinate with inventory planning to solve problems.
- Coordination with financial exchange rights suppliers.
- Receiving nonstore purchase orders through the SAP system.
- Preparing saber certificates.

EDUCATION

Diploma of Warehousing

Source: Human Resources Development

Date: 2015 | GPA: 3.29

TRAINING COURSES

Course from Damma Training Center, Saudi Electricity CO.

- Learn Six Sigma.
- First Aid Health Services.
- Emotional Intelligence.
- Get Things Done - C1.
- General Safety - 1-Learn.
- Electrical Power Systems.
- Customized MS Office - Excel.
- Fire fighting basics.
- Protective driving.
- Self - Management and Time Management.