

MUKHTAR JEHAD AL-RADHI

LOGISTICS SPECIALIST

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Eastern province

Throughout my academic journey, I have gained a solid foundation in various aspects of Supply chain, including process optimization, supply chain, quality control, and data analysis. My passion for improving operational efficiency and driving organizational success has been further fueled by my experiences, and extracurricular projects.

SKILLS

- Inventory Management
- Warehouse Operations
- Logistics Management
- Employee Supervision
- Scheduling and Planning
- Cost-Reduction Methods
- Inquiry Requests
- Employee Paperwork
- User Experience
- Procurement

EXPERIENCE

WLS

Feb 2025- Present

Logistics specialist

- Managed end-to-end international and domestic logistics, coordinating with a global network of overseas agents and carriers to ensure seamless and timely freight movement.
- Optimized transportation costs and routes by negotiating favorable rates and developing efficient plans for all modes of transport.
- Facilitated all aspects of shipments from booking and documentation management (including Bills of Lading and Air Waybills) to real-time tracking and issue resolution.
- Ensured full regulatory compliance by liaising with customs brokers and adhering to all international shipping and hazardous materials regulations.
- Prepared competitive freight quotations and conducted profitability analyses to identify opportunities for cost reduction and revenue enhancement.

Aramco Base Oils

Jan 2024 - Apr 2024

Intern

- Production & Operations
- Process Monitoring: Monitored key operational parameters (DCS), collected daily production, raw material, and utility data.
- Quality & Safety: Supported basic QC testing; adhered to SOPs and safety protocols; documented operational observations.
- Global Transport & Logistics
- Supply Chain: Understood end-to-end base oil supply chain and various transport modes.
- Documentation: Assisted with shipping documentation (Bills of Lading, COA); observed coordination

with shipping agents.

- Inventory: Monitored tank inventory, learned optimization principles.
- Data Analysis & Reporting
- Data Management: Extracted and cleaned production, inventory, and shipment data (SAP, Excel).
- Reporting: Prepared daily/weekly reports; created charts/graphs for trends (production, sales, transport).
- Performance Tracking: Tracked logistics KPIs (on-time delivery, freight costs); identified efficiency improvement areas.
- Market Research: Conducted basic research on market trends, freight rates.

FACILITY MANAGER

EASTERN PROVINCE

R1 AL-RADH I GYM (Family Business)

May 2020 - January 2022

- Managed communication and coordination with maintenance vendors to promptly address equipment repairs and schedule regular maintenance activities.
- Interacted with a high volume of approximately 800 customers on a daily basis, ensuring exceptional service delivery and addressing inquiries and concerns in a professional manner.
- Developed and implemented scheduling strategies for optimal gym operations, including setting opening hours and coordinating staff shifts.
- Oversaw a team of 8 employees, providing leadership, guidance, and performance management to ensure smooth daily operations and exceptional customer service.
- Utilized SAP systems for efficient management of gym operations, including customer data management.
- Successfully achieved monthly targets for subscriber acquisition.
- Led procurement processes for diverse materials required for operational efficiency, customer satisfaction, and employee needs, ensuring timely delivery and cost-effective solutions.

SALESPERSON

EASTERN PROVINCE

Eram telecommunications & security systems

December 2018 - September 2019

- Communicated product features, advantages, and benefits to customers.
- Adapted to and remained flexible in changing, fast-paced work environment.
- Developed and maintained strong customer relationships and networks within designated sales territory.
- SAP System Proficiency: Experience in working with SAP system for order processing, inventory management, and customer transactions.
- B2B Sales and Account Management: Proven track record in managing B2B accounts, driving customer satisfaction, and contributing to business growth.

SALESPERSON

EASTERN PROVINCE

Galaxy telecommunications store

November 2017 - April 2018

- Called and met with regular and prospective customers to build long-term customer relationships and networks.
- Identified opportunities for growth within existing accounts by cross-selling additional products or services.

EDUCATION

**BACHELOR OF SCIENCE (B.S.) IN SUPPLY CHAIN MANAGEMENT
& LOGISTICS.**
Yanbu Industrial College.
(GPA) 3.38 out of 4

graduation Aug 2024

CERTIFICATIONS

- Open SAP| Integration for Intelligent Sustainable Enterprise
 - Certified International Purchasing/Procurement Manager (CIPM): IPSCMI
 - **CILT** International Certificate in Logistics and Transport
- Certified International Purchasing/Procurement Professional (CIPP)
: IPSCMI

LANGUAGES

- English
Fluent

