

Name : Yunus Saleem Mohammed

Company : Alayuni Investment and Contracting CO.

Designation: Specialist-Customs Clearance

Contact : 0536952072

Email : mdyunus5891@gmail.com

Experience: 14 years

Iqama-Transferrable

LivingPlace- Riyadh ,,KSA

Valid Driving License-KSA



Professional Summary:

- Experienced Logistics & Supply Chain professional with over 13+ years of success in managing international freight operations, customs compliance, vendor relations, and supply chain optimization across diverse industries. Demonstrated expertise in reducing costs, improving operational workflows, and overseeing end-to-end logistics processes.
- Achieved a cost saving of **\$16000+** In sea freight Operations by actively negotiating (In between Jan 2024-Jan 2025) skilled in a regulatory compliance, 3PL Management, RFQ’S and customs documentation (Air and Sea).
- Skilled in planning, cost cutting, and warehouse management, Good at building strong ties with key players like **Saber and Fasah.**

Core competencies:

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|--|--|
| ✓ Project Logistics Management | ✓ Planning and scheduling |
| ✓ HSE & Regulatory Compliance | ✓ Storage and distribution |
| ✓ Supply Chain Optimization | ✓ Workforce and supply in compliance |
| ✓ Inbound and Outbound Operations | ✓ Manpower allotment |
| ✓ Working on INCO TERMS | ✓ GCC-Documentation Import Export |
| ✓ Preparing Saber Certifications for Regulated and Non-Regulated shipments. | ✓ Shipment Tracking |
| ✓ 3PL -Logistics | ✓ Monitoring KPIs |
| ✓ Freight Negotiation | ✓ Drafting and managing logistics contracts. |
| ✓ Working on Freight insurance procedures | |
| ✓ Sending RFQ to the clients | |
| ✓ Customs compliance and Transportation | |
| ✓ Logistics contracts Vendor Management | |
| ✓ Cost Management | |

Academic Profile:

M.B.A(Master of Business Administration)

I CFAI University, Dehradun, India

Personal Information:

Languages:

English -Professional

Hindi and Urdu -Native

Arabic -Conversational

Father’s Name :Jenab Late, Yusuf Sahab

Mohammed Nationality : Indian

Religion : Islam

Technical in skills:

- ✓ Hands-on experience with Oracle Transportation Management (OTM) and Oracle Fusion Trade, Operations for shipment processing, documentation, and trade operations coordination.
- ✓ MS office fair knowledge (Word, Excel, Power point)
- ✓ Capable of working on all windows operating systems

Timely Shipment Clearance & Trade Operations:

- ✓ Timely customs clearance in Saudi Arabia (Fasah/Bayan) in compliance with local regulations and project requirements.
- ✓ Good track record of clearing shipments within agreed timelines without incurring demurrage, such as detention, or penalty charges.
- ✓ close coordination with freight forwarders, customs brokers, ports, and internal project teams to avoid clearance delays.

Company: Al Ayuni Investment and Contracting Company.
Designation: Specialist-Customs Clearance
Duration: Sep 2025 to till date
Location: Riyadh, Saudi Arabia

Responsibilities:

- Ensure all supplier emails and inquiries are addressed promptly to facilitate timely and accurate resolutions
- Manage supplier relationships to maintain quality standards and ensure timely delivery of materials.
- Handling HS code classification and submitting SABER requests in compliance with regulatory requirements.
- Coordinating with the finance department by submitting final Bayan documents and SABER payment invoices to ensure timely processing.
- Maintaining a daily international shipment tracking sheets for all ongoing freight movements.
- Liaise with customs agents to promptly resolve any shipment-related issues.
- Possess hands-on experience obtaining both commercial and non-commercial SABER certifications.
- Coordinating with internal teams to allocate appropriate vehicles and manpower to project sites
- Appointing clearing brokers through FASAH authorization platform.
- Communicating with port operations personnel regarding port charges such as, stevedoring ,double handling dunnage and lashing material removal charges costs for vessels.
- Reviewing vendor documents, including inhouse customs clearance records and inland transportation history, as well as recent project execution details, to finalize vendor selection and assign vendor codes.
- Evaluate vendors’ fleet management practices and safety measures to mitigate future work-related safety incidents.
- Coordinating with on-site project managers to confirm the receipt of shipments at designated locations.

Company: SEPCO-III
Designation: Logistics Officer
Duration: Jan -2025 to Aug 2025
Location : Saudi Arabia

Responsibilities:

- Working on end-to-end logistics operations for a 1800MW (Qassim) power plant project, including customs clearance, inland transportation, and delivery of oversized cargo..
- Overseeing compliance with Saudi customs procedures, including FASAH and SABER, and managing documentation.
- Coordinating the acquisition of permits, including RC, SEC, SAR and MOT through the logistics partner’s Government Relations Officer (GRO) teams.
- Administering the RFQ process by preparing and sending inquiries to local and international logistics service providers.
- Leading a team of logistics professionals, providing guidance and support according to the requirement.
- Requesting bidders to submit a detailed presentation of their company profile and recently executed projects for evaluation and final selection.
- Submitting requests to logistics service providers for detailed information regarding their in-house customs clearance capabilities, fleet management operations, and third-party partnerships, as part of the internal operational assessment
- Requesting logistics service providers to submit detailed fleet information, specifying the volume available under each vehicle, equipment category
- Implement strategies to minimize delays, reduce costs, and maintain Compliance with international trade regulations
- Strategically plan and execute recruitment processes, sourcing and onboard qualified personnel
- Generate and present regular logistics reports to senior management, highlighting status updates, delays, and risk mitigation measures.

Company: Colors Co. For Paints
Designation: Supply Chain Specialist
Duration: Sep Jan-2024 to Jan 2025
Location: Riyadh, Saudi Arabia

- Responsibilities:**
- Ensure all supplier emails and queries are addressed promptly to facilitate timely and accurate resolutions
 - Manage supplier relationships to ensure quality and timely delivery of materials.
 - Actively participating in meetings with Procurement head to identify and select reliable suppliers that align with company needs.
 - Overseeing logistics operations, including transportation, warehousing, and inventory management.
 - Ensure that suppliers meet the company's standards for reliability, cost-effectiveness, and quality control, plan and execute daily supply chain process
 - Negotiated cost-effective freight contracts, handled DG shipment documentation, and ensured SABER compliance.
 - Obtaining saber certifications for Regulated and Non- Regulated shipments.
 - Handled all import and export documentation, ensuring full compliance with DG regulations
 - (DG) regulations, including classification by DG class, packing group categories, and flashpoints. ➤ Oversee clearance processes for dangerous goods, fasah clearance fo imports
 - Coordinated with certification bodies (TUV Dubai &Austria) for regulated and Non-Regulated product approvals.(PCOC).
 - Sharing Material safety datasheet with the freight forwarders to obtain space of DG Cargo.

Company: Havells India Ltd
Designation: Logistics Coordinator
Duration : Feb 2014 to Nov-2023
Location : Hyderabad, India

- Responsibilities:**
- Oversee all inbound and outbound shipments, ensuring timely and accurate deliveries to various branches.
 - Supervise and coordinate all daily fleet operations, including vehicle assignments and route planning
 - Monitoring fleet availability and optimize delivery routes to reduce transportation costs and improve efficiency.
 - Coordinating and track movement of goods through logistics pathways.
 - Managing documentation including delivery notes, transport logs, inspection reports, and rental agreements.
 - Maintain strong client relationships, acting as the primary logistical liaison
 - Monitoring inventory levels to maintain optimal stock and ensure Uninterrupted operations
 - Conduct regular cost analyses and implement strategic initiatives to improve efficiency and drive cost savings.
 - Ensure the safe and efficient use of warehouse equipment, with a strong focus on maintaining workplace safety

Company: National Water Works
Designation: Logistics Coordinator
Duration : Aug-2010 to July 2013
Location : Riyadh, Saudi Arabia

- Manage all port-related requirements, including preparation and submission of customs documentation.
- Address and resolve all shipment and inventory-related issues with a focus on accuracy and efficiency.
- Monitoring all incoming shipments to proactively mitigate delays and reduce demurrage and detention charges.
- Maintaining continuous communication with dry ports and seaport authorities to oversee shipments until final delivery to designated
- Coordinate closely with the finance department to manage and reconcile customs duties and shipment-related expenses, ensuring
- Overseeing the end-to-end clearance process of goods, ensuring smooth transition from port to warehouse.