



MOSTAFA HEJLES

Business Administration -
Supply Chain Management

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- ☎ 0546360868
- 📍 Al Sharqiah
- 🌐 Saudi
- 📅 24/06/1998
- 👤 Single

PERSONAL SKILLS

Leadership



Communication



Self-motivation



Decision Making



Listening in English



LANGUAGES

English



Arabic



SUMMARY

In 08/2021, I have finished my higher diploma in Supply Chain Management from Imam Abdulrahman bin Faisal University. I have been working at Al-Khodari Travel and Tourism Agency as a Junior Sales Executive. Good at using computer like Microsoft Office.

WORK EXPERIENCE

TICKETING CLERK

Sep 2022 - Present -

AL-KHODARI TRAVEL & TOURISM AGENCY

📍 Dammam, Saudi Arabia

EDUCATION

Advanced Diploma Of Business
Administration - Supply Chain
Management

Aug 2016 - Jul 2021

University Of Imam Abdulrahman Bin Faisal

📍 Dammam, Saudi Arabia

CERTIFICATIONS

STEP

Feb 2024

National Center for Measurement (Qiyas)

Test score: 64

Diving

Apr 2022

Island Divers Center

- Level 2
- Knowing the names of equipment
- 'Use diving equipment
- Diving to a depth of 12-07 m

swimming

Mar 2022

Island Divers Center

- Swimming Basics
- 10 hours of training

COURSES

ENGLISH COURSE

Aug 2011

AI-EZDIHAR INSTITUTE FOR LANGUAGES

At level "C" for 40 hours and I have achieved a grade "A"

ENGLISH COURSE

Jul 2012

AI-EZDIHAR INSTITUTE FOR LANGUAGES

At level "D" for 40 hours and I have achieved a grade "B"

ENGLISH COURSE

Aug 2012

WALL STREET ENGLISH INSTITUTE SCHOOL OF ENGLISH

I have successfully completed the level of "2" for 40 hours

ENGLISH COURSE

Nov 2015

WALL STREET ENGLISH INSTITUTE SCHOOL OF ENGLISH

I have successfully completed the level of "4" and "5" for 80 hours.