

Almustafa Haroun Mohamed Yahia

Personal Information:

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Profile:

Agricultural and biological engineer (Irrigation specialization), graduate of the University of Khartoum, Sudan (2018). 5 years and 3 months of experience in warehouse and logistics. (2 years and 3 months) in the warehouse sector specializing in inventory management, quality control, and quantity management, and material management systems within the warehouse (FIFO). (3 years) experience in the field of logistics and procurement. Holds multiple courses and training programs and has participated in conferences.

Professional Experience:

Logistics Officer at United Peace Organization. SUDAN.

(Aug 2024 – Mar 2025).

Duties and Responsibilities: -

- Managing and organizing, transportation and storage operation for equipment and service.
- coordinating with relevant authorities to ensure timely delivery of material and services.
- Improving the efficiency of logistical operation and reducing costs.
- collaborating with the team to achieve project objective.
- Processes of the supply activities following the supply procedures according to UPO protocols and standard.
- Performing the day-to-day activities an efficient running of the administration processes of the supply activities following the supply procedures according to UPO protocols and standard.
- Purchasing activities in a particular supply office.
- Transportation of goods in a particular supply office.
- Ensuring that all necessary tools and management procedures are followed to avoid stock ruptures, losses and excess stacks in the mission.

Logistics Assistant at Sudan Social Development Organization. SUDAN.

(Oct 2022 – Aug 2024)

- Coordinated logistics operations including procurement, transportation, and inventory management to support project activities.
- Identified and consolidated supply needs from various departments, ensuring timely and cost-effective delivery of goods and services.
- Maintained accurate warehouse records by monitoring stock levels, preparing inventory reports, and ensuring proper storage and handling of goods.
- Ensured compliance with procurement procedures by processing purchasing activities and maintaining complete documentation in line with organizational policies.

Storekeeper at Global Surveys. SUDAN.

(Jan 2020 – Mar 2022)

Duties and Responsibilities: -

- Visual inspection of products and material: distinguishing their physical specifications, and submitting reports on the results of the inspection in accordance with the established standards.
- Loading supervision: monitoring the loading, unloading or production operations according to the established procedures.
- Weight monitoring: inventory of number and weight according to work instructions and procedures. - sampling: taking sampling in accordance with working instructions and procedures.
- Supervisor loading and offloading of trucks at WFP.
- Supervisor correct stacking of the commodities and NFIs as well as follow up on the stacking of the commodities in pipeline.
- Assess the availability of space and prepare stacking/storage plans prior to WFP commodity and NFIs arrival in the warehouse.
- Participate in weekly, monthly, and annual physical Inventory of commodities.
- Maintain clean and pest-free storing condition in warehouse compound.

Education:

- Bachelor of Honors in Agricultural and Biological Engineering (Irrigation) – University of Khartoum – Sudan (Sept /2018).

Skills:

- Supply Chain Management: Procurement, logistics coordination, sourcing, vendor management, and process improvement.
- Warehouse Operations: Inventory control, stock management, FIFO systems, stacking/storage planning, and warehouse safety.
- Inventory & Quality Control: Inspection, sampling, quality assurance, and compliance with operational standards.
- Procurement & Purchasing: Needs assessment, cost optimization, compliance with organizational and donor policies.
- Transportation & Distribution: Fleet coordination, loading/unloading supervision, and last-mile delivery planning.
- Documentation & Compliance: Record keeping, reporting, and adherence to organizational protocols.
- Teamwork & Collaboration: Cross-functional coordination, stakeholder engagement, and problem-solving.
- Ability to multi-task in a busy office environment.
- Collaborative and effective team player.
- Solid organizational skills and time-management.

Languages: Arabic (Native), English (Proficient).

Iqama: Transferable.