

Curriculum Vitae

AHMAD PASHA SHAIK

Riyadh, Saudi Arabia

Phone: +966 511846285

Email: pashashaikahmad88@gmail.com

Iqama: Transferable | **Availability: Immediate**

Nationality: Indian



Sub: Application for the Position of Draftsman/ Interior/Exterior Designer

Career Objective

Motivated and detail-oriented **Draftsman** with **2 years** of experience in **interior and exterior design**, space planning, and project coordination. Skilled in creating functional, aesthetic, and sustainable design solutions that meet client requirements and industry standards. Proficient in **AutoCAD, Sketch-up, V-Ray, Revit, and 3D visualization tools**, with a strong ability to transform concepts into practical designs. Seeking an opportunity to contribute creativity and technical expertise in a dynamic Interior firm while enhancing my professional growth.

Educational Qualification

Bachelor's Degree in Civil Engineering [Sep-2022]

Diploma in Civil Engineering [Mar/Apr-2019]

Certified in **AutoCAD 2D & 3D, Sketch Up, V-Ray, and Revit.**

Professional Experience

AINTERIORS DESIGN COMPANY – KSA

Position: Interior Designer

Duration: Mar 2024 –Present

Project: Residential, Commercial, Villas

SA INTERIOR STUDIO – IND

Position: Interior Designer

Duration: Mar 2023 – Dec 2023

Project: Residential Apartments

DECCAN ARCHITECHTURE

Position: Auto cad draftsman

Duration: Jun 2022 – Dec 2022

Projects: Residential Villas

Key Responsibilities:

- Prepare 2D drawings, 3D models, and detailed shop drawings using AutoCAD/ Sketch Up as per project requirements.
- Develop architectural, structural, and MEP coordination drawings based on consultant/engineer inputs.
- Ensure drawings comply with design standards, codes, and project specifications.
- Prepare working drawings, layouts, sections, and elevations for construction.
- Maintain and update as-built drawings after site execution.
- Assist in preparing BOQ (Bill of Quantities) and material take-offs from drawings.
- Coordinate with site engineers, consultants, and project managers for design clarifications.
- Ensure accuracy, scaling, and detailing in all drawings.
- Organize and maintain a drawing log and document control system.
- Develop concept designs and present mood boards, sketches, and 3D renders to clients.
- Prepare detailed interior and exterior layouts, including furniture, finishes, lighting, and landscaping.
- Select materials, colors, and finishes according to project theme and client requirements.
- Collaborate with architects, draftsmen, and engineers for design integration and feasibility.
- Conduct site visits to ensure design implementation matches drawings and specifications.
- Modify designs based on client feedback and consultant approval.
- Coordinate with suppliers and vendors for materials, furniture, and fittings.
- Ensure compliance with safety, functionality, and aesthetic requirements.
- Manage cost-effective designs while maintaining quality and project timelines.
- Prepare presentations, walkthroughs, and sample boards for client approval.

Key Skills & Abilities

- **Architectural Design:** Skilled in developing innovative interior and exterior design concepts aligned with client needs.
- **Space Planning & Layouts:** Ability to optimize space utilization while maintaining aesthetics and functionality.
- **3D Visualization & Rendering:** Proficient in AutoCAD, Revit, Sketch Up, V-Ray for realistic design presentations.
- **Material & Finishes Selection:** Knowledge of modern materials, finishes, and sustainable design practices.
- **Project Coordination:** Experience in coordinating with consultants, engineers, and contractors for design execution.
- **Client Interaction:** Strong communication and presentation skills to translate client requirements into design solutions.
- **Detailing & Drafting:** Ability to prepare working drawings, construction documents, and shop drawings.
- **Exterior Façade Design:** Expertise in façade concepts, landscape integration, and building aesthetics.
- **Interior Decoration:** Skilled in furniture layout, lighting design, and color/material harmonization.
- **Time & Quality Management:** Ability to handle multiple projects, ensuring timely delivery with high quality standards.

Additional Responsibilities across Projects

- Assisted in preparing project proposals, BOQs, and cost estimates for client approval.
 - Participated in design review meetings and contributed to value engineering solutions.
 - Supported tender documentation and drawing submissions for approval.
 - Prepared as-built drawings and documentation after project completion.
 - Coordinated with suppliers and vendors for material selection, samples, and pricing.
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- Monitored compliance with health, safety, and environmental standards on-site.
 - Assisted senior architects and project managers in project scheduling and progress reporting.
 - Ensured quality checks of finishes, furniture, and decorative elements during installation.
 - Maintained proper documentation of design changes, approvals, and site modifications.
 - Contributed to presentations and visual boards for design competitions and client meetings.

Personal Details

Nationality: Indian

Marital Status: Single

Languages: English, Urdu, Hindi

Iqama Status: Transferable

Availability: Immediate

DOB: 23-Feb-2000

Declaration

I hereby declare that the information provided above is true and accurate to the best of my knowledge and belief.

AHMAD PASHA SHAIK











