

Personal Information

Nora Al-Otaibi

 Eastern Province

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Career Objective

Sales Specialist passionate about customer service and achieving sales targets. Holder of a Bachelor's degree in Media and Public Relations, with practical and volunteer experience in customer interaction, event organization, and marketing. Seeking to join your team to provide a seamless and satisfying customer experience while contributing directly to increasing sales and achieving company goals.

Education

Bachelor's in Media and Public Relations – King Faisal University – 2024

Experience

Eastern Health Cluster – Tamheer Program (Media & Administrative Intern))

Dammam – 10/2024 to 03/2025

- Assisted clients and visitors by providing information and services.
- Organized meetings and events to enhance participant experience.
- Prepared marketing content to promote programs and projects.

King Faisal University – Internship

Al-Ahsa – 09/2023 to 11/2023

- Assisted visitors and students with inquiries.
- Contributed to organizing exhibitions and activities, enhancing participant satisfaction.

Volunteer Activities

Fatnah Podcast– Marketing Team Member

Al-Ahsa – 01/2024 to 05/2024

- Managed social media accounts and increased audience engagement.
- Contributed to planning promotional campaigns.

Ithra – Customer Service Volunteer

Dhahran – 02/2024 to 03/2024

- Welcomed and assisted customers directly.
- Contributed to improving visitor experience within the center.

Training & Courses

- Customer Service Course – Online
- Media Content Writing – Media Training Center
- Interpersonal Skills – Media Training Center

Skills

Sales & Customer Service:

- Strong persuasion and product presentation skills.
- Providing solutions and achieving customer satisfaction.
- Ability to exceed monthly sales targets

Personal:

- Excellent communication in Arabic and English.
- Professionalism and composure under pressure.
- Highly organized and punctual.

Technical:

- Social media marketing.
- Basic knowledge of sales principles and consumer behavior.