

SHAHAD S. ALSHAMMARI

Dammam, Saudi Arabia | [+966532643936](tel:+966532643936) | shAlshammrie@gmail.com

SUMMARY

Motivated and detail-oriented final-year Business Administration student at Imam Abdulrahman Bin Faisal University, seeking a Co-Op training opportunity to apply academic knowledge in real-world business settings. Eager to contribute to a dynamic organization while gaining practical experience in management, operations, or business development.

EDUCATION

Bachelor of Science in Business Administration – GPA: 4.15 / 5

Imam Abdulrahman Bin Faisal University, Sep 2020 – Expected dec 2025

Graduation pending completion of 3-month Co-Op training

SKILLS

- Business Analysis, Microsoft Office (word, Excel, PowerPoint), Communication & Presentation skills
- Teamwork & Collaboration, Time Management, Problem Solving.

ACADEMIC PROJECTS

- Graduation Project: Creating a Project Management Office (PMO) Model
- Operations Management: Project on Management Flexibility
- Project Management: Budgeting, scheduling (PERT), and network planning for Riyadh Metro

COURSES

- Project Management, PMI (Injaz Saudi Arabia)
- Negotiation Skills-IAU
- Total Quality Management (TQM) -IAU

VOLUNTEER & MEMBERSHIPS

- Member, The Finance Community – Imam Abdulrahman Bin Faisal University
- Member, Organizing and site Management Committee – imam Abdulrahman Bin Faisal University
- Member – National Platform for Voluntary Work