

FOZAN HASSAN MADANI

Customer
service

+966546022503
Fozanmadani@gmail.com
Jeddah_alsalamah

WORK EXPERIENCE

Samir Abbas
Hospital
1/10/2024
to 30/3/2025

We handled hospitalizations, admissions, and pre-operative cases, scheduled and canceled appointments, opened new files, and added insurance.

EDUCATION Bachelor's of Business Administration

King Feisal
University
1/1/2019
to
30/6/2022

Languages English _Intermediate proficiency

SKILL

Personal

- Management Skills
- Public Speaking
- Research and Investigation
- Critical Thinking
- Communication Skills
- Leadership

Professional

- Customer Service
- Executive Secretary Series
- Professional Ethics in a Collaborative Workplace
- Ability to Prepare for the Milk
- Business Management Series
- Achievements and Projects