

Zahra Mohammed Sulays

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Dammam

SUMMARY

A graduate of the Diploma in Supply Chain Management from Imam Abdulrahman Bin Faisal University, I aspire to work in a professional environment where I can apply my skills and knowledge to improve logistical and administrative processes and contribute efficiently to achieving organizational goals with high quality.

EDUCATION

1446 - 2025

High Diploma: Diploma in Supply Chain Management
Imam Abdulrahman Bin Faisal University

COURSES AND EXPERIENCES

Experiences:

- 6-month training at Aoun Real Estate Company in collaboration with the Fifth Supplier for Paper and Plastic Products

Courses:

- The Kanban System - Lean Scheduling & Management Approach to Just in Time (JIT)
- Warehouse Management: Inventory, Stock, and Supply Chains.
- Workshop: "Introduction to Project Management Professional".
- Logistics and Operational Services at Exhibitions and Conferences.
- The importance of data analysis and artificial intelligence.

SKILLS:

- Report writing and data analysis .
- Microsoft Office.
- Monitoring workflows, identifying inefficiencies, and proposing practical solutions
- Accurate invoice entry and processing within accounting or administrative systems
- Leadership

LANGUAGES

Arabic – mother language

English-Intermediate