

Omar Taleb Saleh Al-Hammami

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 Saudi Arabia

OBJECTIVE

My career goal is to obtain a job opportunity that allows me to utilize my skills and experience to contribute effectively to the success of the company or organization I work for. I aim to achieve continuous professional development through learning new things and improving my current skills. I also seek to work in a motivating environment full of challenges that will enhance my abilities and develop my personal and professional skills.

EDUCATION

Najran University

Bachelor's Degree

Graduation: 2025

EXPERIENCE

Jewelry Salesman | 1 Year

- Provided consultations and advice to customers on selecting suitable jewelry based on their needs.
- Supervised the arrangement and display of jewelry in the showroom to ensure an attractive and organized presentation.
- Managed sales and met monthly targets with a focus on providing excellent customer service.
- Handled payment transactions and ensured accuracy in financial dealings.
- Monitored inventory regularly and placed new orders as needed.

Trainee at Sand Al-Hammami Law Firm & Legal Consultancy | 6 Weeks

- Provided legal support in preparing and reviewing legal documents such as contracts, memorandums, and regulations.
- Assisted lawyers in preparing cases and gathering necessary evidence and documents.
- Participated in conducting legal research related to various cases and presented findings in an organized manner.
- Assisted in communicating with clients and offering initial legal consultations under the supervision of the lawyer.

SKILLS

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|-------------------------------|--------------------------------|
| ○ Dealing with Najiz | ○ Effective Communication |
| ○ Legal Research and Analysis | ○ Etiquette and Good Judgment |
| ○ Legal Writing | ○ Time Management |
| ○ Negotiation and Persuasion | ○ Problem Solving |
| ○ Customer Service | ○ Flexibility and Adaptability |

COURSES

- Public Money Protection Course | Summer Club at Qassim University | 3 hours
- Legal Issues for Entrepreneurs Course | Chamber of Commerce in Bisha | 2 hours
- Counter-Terrorism and Anti-Money Laundering Course | Chamber of Commerce in Al-Rass

LANGUAGES

- Arabic..