

FATIMA JAMAL

Interior Architectural Designer | PMP® Certified | SCE Member | LinkedIn: <https://www.linkedin.com/in/fatima-jamal-4718a9184> | Portfolio: <https://drive.google.com/file/portfolio> | +966 59 939 5409 | F.J.Algawiz@hotmail.com

PROFESSIONAL SUMMARY

Interior Architectural Designer with hands-on experience in interior design, space planning, and project coordination within large-scale and regulated environments. PMP® certified, skilled in producing technical drawings, 3D visualizations, and FF&E specifications, with proven ability to coordinate multidisciplinary teams and support project delivery from concept through execution while meeting strict budget and timeline requirements.

EXPERIENCE

**Interior Architect | Royal Commission for Jubail and Yanbu | Government Project | May 2022
December 2022**

- Coordinated end-to-end design activities for a 50,000+ sq ft government facility, aligning drawings, specifications, and approvals with Saudi building codes to ensure full regulatory compliance.
- Delivered redesign solutions for a Riyadh government facility, meeting strict budget and fast-track requirements while resolving key architectural and spatial challenges.
- Led the design of VIP lounge, entertainment, staff, and meeting areas, developing tailored concepts and functional layouts aligned with each space.
- Improved usability and circulation by reconfiguring spatial distribution and resolving design inefficiencies.
- Produced design concepts consistently approved with minimal revisions, maintaining design integrity while adapting materials and furniture as required.
- Specified materials, finishes, furniture, and lighting solutions, balancing design intent with cost efficiency and availability.
- Managed parallel design packages across multiple areas, ensuring continuous coordination and on-time readiness for execution.

Freelance Interior Designer | March 2021 – Present

- Translated client requirements into functional layouts and design concepts that balanced aesthetics with practical space utilization.
- Developed CAD documentation and 3D visualizations to improve execution accuracy and reduce on-site ambiguity.
- Led coordination with clients, suppliers, and contractors, making informed decisions on material selection, specifications, and pricing based on availability and project requirements.
- Directed parallel project workflows by prioritizing tasks, resolving design and site-related issues, and maintaining continuous follow-ups to ensure timely and consistent project delivery.

Interior Design COOP Trainee | Azar Architectural Contracting & Interior Design | January 2020 – June 2020

- Planned architectural layouts and interior solutions for residential and commercial spaces from concept through technical documentation.
- Created 2D drawings, 3D visualizations, and shop drawings to facilitate execution accuracy and technical alignment.
- Assisted in material selection, quantity schedules, façade development, and field follow-ups while contributing to the office's visual identity refresh.

SKILLS

Technical Tools

AutoCAD
3D Max
Adobe Photoshop
Adobe Illustrator
Canva
Microsoft Office

Design & Technical Expertise

Space Planning
Design Development
Technical Drawings
FF&E Selection
Material & Finish Selection
Lighting Design
Quantity Takeoff

Project Delivery & Coordination

Design Coordination
Vendor & Supplier Coordination
Site Follow-up
Workflow Planning
Schedule Tracking

Professional Skills

Client Relationship Management
Problem Solving
Decision Making
Presentation Skills

EDUCATION

Bachelor of Science in Interior Design | Royal Commission for Jubail and Yanbu | Jubail Industrial College

February 2014 – July 2020

CERTIFICATIONS

- Project Management Professional (PMP)®
 - Advanced 3D Max & Virtual Reality
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PROJECTS

LAHN Theater & Museum | Saudi Culture & Arts Center | Academic Project

- Developed a full interior design package for a 60,000 m² public project, including plans, elevations, and 3D visualizations.

THE LEAF PULSE RESORT | Hospitality Resort Project | Academic Project

- Designed interior layouts for a 20,000 m² hospitality project, focusing on spatial zoning and functional planning.