

Fahad Shweel

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<https://www.linkedin.com/in/Fahad-Shweel>

Professional Summary

Financegraduatewitha Bachelor'sdegree in Financial Business Administration from King Khalid University. Demonstrates strong communication, leadership, and negotiation skills, with practical experience in recruitment and customer-facing sales roles. Proven ability to manage hiring processes efficiently. Eager to contribute to a dynamic organization and develop professional capabilities.

Education:

- Bachelor's Degree in Financial Business Administration
- King Khalid University – Saudi Arabia
- Study Type: Full-time
- GPA: 3.68 / 5.00
- Overall Grade: Good
- Graduation Date: June 2, 2025

Work Experience:

Recruitment Manager

- Duration: Oct 11, 2024 – Present
- Supervised recruitment and hiring processes
 - Coordinated interviews and followed up with applicants
 - Ensured compliance with company hiring policies

Sales Associate

- Duration: Oct 5, 2022 – Oct 25, 2022
- Assisted customers with inquiries and purchases
 - Maintained daily sales records and updated stock
 - Delivered high customer satisfaction and service

Achievements:

- Improvedthe hiring process by reducing recruitment time by 20% through better coordination and planning

Certifications:

- Financial Analysis with Excel | Rwaq Platform | Oct 2023
- Principles of Financial Accounting | Capital Market Authority | Sep 2023
- Remote Work Skills | Dorooob Platform | Jun 2022
- Smart Fraud Detection Using Artificial Intelligence – Financial Academy – July 2025

Skills

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| <ul style="list-style-type: none">• Leadership• Negotiation• Productivity management• Teamwork | <ul style="list-style-type: none">• Problem-solving• Microsoft Excel & Word• Recruitment & Interviewing• Analytical Thinking |
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Interests:

- Business development
- Financial markets
- Productivity improvement
- Team collaboration

Languages

- Arabic: Excellent (Native)
- English: Basic