



Mohammad Jamal Sh. Al Nemer

Sales Supervisor

 Amman, Jordan

 +962782441502

 alnemer.1986@gmail.com

PERSONAL INF.

Nationality:

Jordanian

Place of Birth:

Amman, Jordan

Date of Birth:

05th Jul, 1986

Visa Status:

Residence

Driving License:

Holding valid UAE driving license

EXPERT SKILLS

- Sales Management
- Marketing
- Business Development
- Inventory Control
- Communications
- Team Management
- Pre-sales
- Leadership
- Teamwork
- Negotiation Skills
- Problem Solver
- Motivation
- Time Management
- The ability to adapt with any changes

OBJECTIVE

As an objective I am looking for a growing career opportunity in a highly dynamic, achievement driven sales and marketing professional with high caliber leadership, where my skills and experience can be utilized to their full potential. As for Personal Capabilities/ Merits Capable of managing multiple, high-priority assignments Strong interpersonal skills to develop good working relationships at various levels. Motivating and leading others working in partnership Self-aware - always seeking to learn and grow Ability to work under pressure & meet deadlines.

WORK EXPERIENCE

2019 - 2023

Shield Gas System L.LC | UAE - Dubai

Sales supervisor

2016 – 2018

ARABIAN GULF CO For Maintenance and Contracting | KSA - Al Riyadh

Sales Supervisor

2010 - 2016

City Gas Works L.L.C | UAE - Dubai.

Senior sales executive

QUALIFICATION

- Coordination with Civil Defense for Drawing Approvals, Supply and warranty Certificates,
- Maintenance Contracts and Completion Certificates.
- Coordinate with project managers to develop a plan to complete the work.
- Coordination with Sites and Projects on employees' annual leaves schedules and its approvals.
- Emergency leave application and final approval from Administration Manager
- Entering personal information of employees on to system
- Issue and record resignation and termination memos for staff after Administration Manager approval

LANGUAGES

Arabic

English

INTERESTS

Marketing

Self-Development

News Reading

Volunteering

REFERENCE

All References and Phone
Numbers Available Upon
Request

- Coordinate with logistic manager on Accommodation Allocation of Staff.
- Monitor final settlement for resignation & termination for all employees and monitor the clearance from all departments.
- Salary settlements related to salary disputes of employees for final checking and approval.
- Report any absconders or employees who do not return from vacation to PRO.
- Coordinate with Financial Controller on all matters like yearly leave accruals gratuity accruals of all employees.
- Committed to DSI HSE requirements and all applicable legislations and contractual requirements affecting the HSE activities at project site and administrative offices.

EDUCATION

2009
Al- Zaytoonah University | Jordan
Bachelor Management of Information System

COURSES

ICDL- International Computer Driving License Course Training (76 Hours)