



# ZAHURBEG MIRZA

Travel Agent /  
Travel Consultant

## Contact



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BHARUCH, GUJARAT, INDIA

## Personal Summary

Detailed Client Service Associate known for having great organizational skills. Gifted at working with all types of customers. Looking for a new role where hard work and dedication will be highly valued. Seasoned Travel Agency Manager with in-depth understanding of travel operations, destination management, and customer service. Demonstrated ability to manage budgets. Problem solving skills coupled with a keen focus on customer satisfaction and brand integrity make for significant positive impact in every role held.

## Hobbies and Interests

- GYM Work out
- Football
- Cricket

## Languages

- ENGLISH ★★★★★
- ARABIC ★★★★★
- HINDI ★★★★★
- GUJARATI ★★★★★



## Education

- **Diploma Foundation In Travel And Tourism With Amadeus** 2023  
*Bird Academy From IATA*
- **Centre For Development of Advanced Computing (C-DAC)**  
**Certificate In Computer Concept (CCC). 2014**



## Experience

- **Al-Haramain Tours & Travels** 2023-2025  
**Travel Agent**

Advised clients on visa requirements when traveling abroad as well as necessary immunizations needed prior departure date.

Created financial reports detailing income and expenses related to travel bookings. Maintained relationships with airlines, hotels, cruise lines, insurance providers, and other vendors in order to secure competitive pricing for customers. Provided travel information to customers and answered questions regarding passports, visas, transportation, accommodation, and tour packages.

- **Kuki Immigration**  
**Travel Consultant**

Collaborated with airlines, hotels and other vendors to ensure best rates for customers' trips.

Verified accuracy of all documents related to customer's trip before issuing tickets.

Created itineraries for customers, including flight bookings, car rentals and hotel reservations.

Provided excellent customer service in a fast-paced environment.

Reserved hotel rooms for business travelers based on individual preferences, schedules, and budgets.

Helped clients achieve lowest fares and minimize risks of penalties.

Reviewed all customer documentation to ensure accuracy prior to submission.

Processed passport applications accurately and efficiently.



## Skills

- (GDS) AMADEUS (basic)
- Itinerary planning
- Customer service
- Visa requirement knowledge
- Accommodations booking
- Social media
- Destination research
- Package sales
- Destination knowledge