

SALEH ALYAMI

Business Management

Phone: 0536743594 | Email: saleh.9992@hotmail.com

Objective

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills, while making a significant contribution to the success of the company.

Experience

Station Manager – Saudi Aramco & Total (Tas’helat)

Madinah, Saudi Arabia | July 2025 – Present

- Supervise daily station operations to ensure smooth workflow.
- Manage staff schedules, training, and performance evaluations.
- Monitor fuel and store inventory, ensuring accuracy and availability.
- Oversee sales, revenues, and cash deposits with full accountability.
- Enhance customer satisfaction through efficient service and problem-solving.

Collector – Saudi Aramco & Total (Tas’helat)

Madinah, Saudi Arabia | May 2023 – June 2025

- Engaged with customers on-site to ensure service quality.
- Managed and monitored payments to be completed on time.

Education

Diploma in Business Management

Najran University – Saudi Arabia

Courses

- Time Management Skills
- Costs Accounting
- Public Relations in Marketing
- Basic Firefighting Training course

- Supply chains
- Tax Accounting
- International Financial Reporting Standards (IFRS)
- Managerial Accounting
- Accounting in Excel
- Work Stress Management
- Leadership and Administrative Creativity
- Quality Management

Certificates

- OSHA
- Human Resources Management
- Writing Business Reports
- Introduction to Cybersecurity
- Financial SAP

Skills

- Managing Priorities
- Flexibility
- Creativity
- Problem Solving

Languages

- Arabic
- English