

YASIR MOHAMMED ALOLQI

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CAREER OBJECTIVE

Recently graduated and highly motivated Accounting professional from Umm Al-Qura University with a GPA of 3.92/4.0, seeking an entry-level position in financial accounting. Possess strong analytical skills, exceptional attention to detail, and a commitment to continuous professional development. Eager to contribute effectively in a dynamic and growth-oriented environment.

WORK EXPERIENCE

Accounting Trainee

- Marai Bin Mahfouz Group – Jul 2024 to Sep 2024
- Assisted the Head of the Accounting Department within the hotel group.
- Recorded daily receipts and disbursements.
- Prepared month-end journal entries for accrued rent expenses.
- Collaborated with the lead accountant on bank account reconciliations.
- Submitted zakat declarations via the Zakat and Tax Authority portal.
- Accurately contributed to over 95% of month-end entries.

EDUCATION

Bachelor of Accounting

Umm Al-Qura University - 2024 Cumulative

GPA: 3.92 out of 4.00

COURSES & CERTIFICATES

- Onyx ERP – Financial Track Certificate
- VAT Course – Aoun Initiative
- Financial Accounting Principles – Edraak Platform
- Financial Statement Analysis Using Excel
- IFRS Course (International Financial Reporting Standards)

SKILLS

Technical skills

- Preparing daily journal entries and bank reconciliations
- Performing monthly reconciliations (e.g., prepaid rent)
- Conducting financial analysis and account reviews
- Proficient in Microsoft Excel and Office Suite
- Skilled in using the Onyx ERP System
- Submitting zakat returns through the GAZT portal

Personal Skills

- High attention to detail and data accuracy
- Strong work ethic and sense of responsibility
- Effective both independently and within teams
- Focused, disciplined, and reliable
- Enthusiastic about learning and professional growth

Languages

Arabic-Native

English-Advanced