

Abdullah Mubarak Aldawsari

Customer Service Specialist

(CBP)



Saudi Arabia



abdullah.mubarak7@yahoo.com



+966566998313

Objective

Seeking to join a competitive work team where I employ my skills and abilities to gain experience and achieve career advancement in a way that achieves my personal goals and those of the company.

Education

Bachelor's degree in Islamic Studies

Prince Sattam bin Abdulaziz University - 2023

Experience

Retail Sales Sr. Officer

Etihad Mobily Telecommunications Company
2024/1/18 - So far

- Maintaining the beauty and cleanliness of the place.
- Welcoming valued customers with a cheerful face.
- Carrying out a return process for previously sold products.
- Assist in inventorying remaining inventory.

Sales representative

Skechers Corporation Incorporated
2021/1/5 - 2021/10/22

- dealing with customer complaints positively.
- welcoming all customers directly when they enter the exhibition.
- Achieving the monthly sales target.
- maintaining a decent appearance, adhering to the full uniform.
- Verify accuracy of financial or transactional data.
- Respond to customer problems or complaints.
- Follow all instructions issued by the administration.

Courses

- **Mastering the Sale Process.**
Certified by Doroob Platform
- **Successful Selling skills.**
Certified by Doroob Platform
- **Customer Service Skills.**
Certified by Doroob Platform
- **Problem Solving Skills in Customer Service.**
Certified by Doroob Platform
- **Data entry and word processing course.**
Certified by the Industrial Institute
- **Customer Service Excellence Course.**
Accredited by Majmaah University

Skills

- Proficiency in Microsoft Office Programs.
- Tact of speaking and good handling.
- Learning speed and problem solving.
- Discipline of time and laws.
- The ability to handle work pressures.
- Customers service.
- Time management.
- Problem Solving.
- Teamwork.

Professional Certificates

- Certified Business Professional (CBP)

Languages

- Arabic
- English