

Abdulaziz Musleh Albalawi

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CAREER OBJECTIVE:

join a professional work environment that enables me to develop my scientific and practical skills, gain new experiences and be an effective and productive member to achieve success and development for my country and contribute to the development of the business .

EDUCATION:

- Bachelor of Business Administration Management Track
- Diploma in Human Resources Management for 2 and a half years

SKILLS:

- Computer usage
- Ability to withstand work pressure
- Ability to solve problems
- Proficiency in individual and collective work
- Self-development ability

EXPERIENCE:

- Public Relations Officer.
- Industrial Security National Water Company.
- Security and safety of King Fahd Hospital.
- Military experience of the armed forces.
- Security and safety of the runway company.

COURSES:

- Communication skill and the art of dealing with others.
- First aid course + infection control .
- Driving Basics Course.
- Introduction to human resources tasks.
- E-marketing course at the lowest costs.
- Customer Service Course for Sales Office Employees.
- Disaster and Crisis Management Course.
- Data entry and word processing course.
- Accounting course .
- Office Management Course.
- Training of trainers course.
- Basic Individual Ground Forces Course.

Languages:

Arabic

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English

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