

Fahad abdullah aldukhi

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Summary

Detail-oriented accountant with a Bachelor's degree in Accounting from King Faisal University and a high GPA 4.54/5, one year of hands-on experience in financial reporting, account reconciliation and data entry, Proficient in Microsoft Office, especially Excel, and experienced in using the CUBES system for data analysis and reporting, Demonstrates Strong analytical and organizational skills, with the ability to work effectively in professional teams environments, Committed to accuracy, confidentiality and high standards of professionalism.

Skills

- Financial reporting & analysis
- Proficiency in Microsoft Excel
- Account Reconciliations
- Data Entry & Accuracy
- Time management
- Team Collaboration
- Problem solving
- Confidentiality & Data integrity

Experience

Al-Nahda Al-Oula , Al-Ahsa

Accountant | October 2024 -March 2025

- Analyzed and tracked revenue using CUBES software.
- Recorded journal entries and maintained accurate accounting records.
- Reconciled bank statements and ensured alignment with financial reports.
- Prepared detailed reports on expenses and revenues for management.

Codeco, Al-Ahsa

Accountant | January 2024 – June 2024

- Handled accounts payable and verified supplier invoices.
- Maintained organized documentation for audits and compliance.
- Monitored expenses and supported monthly closings.

Education

Bachelor's Degree in Accounting, GPA 4.54/5, King Faisal University, Al-Ahsa (August 2020 – June 2024)

Languages

Arabic

English